



BID #: LB 10-012

**GENESEE COUNTY LAND BANK INVITATION FOR BIDS
1513 ROOT STREET, FLINT
1521 ROOT STREET, FLINT
1529 ROOT STREET, FLINT**

**BIDS ARE DUE: WEDNESDAY, AUGUST 25, 2010 BEFORE
3:00 P.M. AND WILL BE OPENED AT 4:00 P.M.**

The General Contractor selected must demonstrate the financial ability to complete the project within 120 days of the receipt of the Authorization to Proceed. **The Sealed Bid must include the following:**

1. Copy of a Valid State of Michigan Builders License
2. Copy of Lead Abatement Contractor Certification, or if subcontracted, please provide Name and Lead Abatement Contractor Certification of Lead Abatement Contractor.
3. Copies of E.P.A. Renovator and Firm Certifications
4. H.U.D. Section 3 Certification (**There will be a informational meeting held at the Genesee County Land Bank on Monday, August 16, 2010 at 8:30 a.m.**)
5. Insurance Certificate including:
 - a. Worker's Compensation
 - b. General Liability of \$1,000,000 for Bodily Injury and Property Damage
 - c. Genesee County Land Bank named as a Certificate Holder
6. Bid Bond and Performance Bond Required
7. Executed Disbarment Form (**Attached**)
8. Executed Authorization Form (**Attached**)
9. Typed or Inked Contractor Bid Form and Specifications (**Attached**)

The **mandatory** walk-through will be **Thursday, August 12, 2010.** Attendance at all walk-through inspections is required for the submission and consideration of any bids. The home will be available at the following time:

1513 ROOT STREET, FLINT: 12:00 p.m. – 1:00 p.m.
1521 ROOT STREET, FLINT: 1:00 p.m. – 2:00 p.m.
1529 ROOT STREET, FLINT: 2:00 p.m. – 3:00 p.m.

Please submit bids to the Genesee County Land Bank located at 452 S. Saginaw Street Flint, MI 48502, 2nd Floor before **3:00 p.m. on WEDNESDAY, AUGUST 25, 2010**. The bid opening will be held at the Genesee County Land Bank at 4:00 p.m. and is open to the public.

These properties are being developed with Federal Funds. The contractor selected must meet the most current Federal Davis-Bacon Wage Determination, Federal Labor Standards and Provisions, Equal Opportunity Clause (Executive Order 11246), and Section 3 requirements. These are outlined in the following *attachments*:

- a. Most Current Federal Davis-Bacon Wage Determination
- b. Federal labor Standards Provisions
- c. Equal Opportunity Clause
- d. Section 3 Clause
- e. HUD Contract and Subcontract Activity

If the contractor does not have Section 3 Certification at time of bid submission, the contractor must submit a letter stating compliance with Section 3 Certification will be achieved within 10 days of receiving contract award. Please contact Tracy Atkinson from the City of Flint (810-766-7426 x. 3059 or tatkinson@cityofflint.com) for information regarding company Section 3 Certification. Lorie Dumond (810-232-2510 or lorie.dumond@mcc.edu) at Mott Community College Workforce Development can provide assistance with employee and laborer Section 3 Certifications. The following documents are *attached* in order to help meet the Section 3 requirements:

- a. The Applicability of Section 3 of the Housing and Urban Development Act of 1968 to Neighborhood Stabilization Program Funding
- b. City of Flint – Section 3 Plan Addendum
- c. Certification for Business Concerns Seeking Section 3 Preference in Contracting and Demonstration of Capability
- d. Resident Employment Opportunity Data

Bidders are welcome to bid on all three properties, one property or two properties.

Selection Criteria: Bids more than 10% lower or 15% higher than the cost estimate will be disqualified. All Bids will be reviewed by the Genesee County Land Bank and the final selection will be approved by the Genesee County Land Bank. A two phase approach will be used as criteria to evaluate the bids:

Phase I: At the bid opening the two lowest qualified bidders in the acceptable range will be selected to proceed to Phase II.

Phase II: The two lowest qualified bidders chosen from Phase I will be further evaluated based on:

- a. A line item review of the bids will be evaluated with the bidder and Land Bank to ensure affordability of the project
- b. Financial capability, including resources to begin and complete the project
- c. Acceptance of projected time frame

**THE GENESEE COUNTY LAND BANK IS AN EQUAL
OPPORTUNITY EMPLOYER**

PROCUREMENT/SUSPENSION/DEBARMENT

I **HAVE NOT BEEN** BARRED OR SUSPENDED FROM WORKING ON FEDERAL CONTRACTS.

SIGNED THIS _____ DAY OF _____, _____

CONTRACTOR NAME

DATE SIGNED

THE GENESEE COUNTY LAND BANK IS AN EQUAL HOUSING EMPLOYER

CONTRACTOR BID FORM

Contractor: _____

Owner: Genesee County Land Bank
452 S. Saginaw St, 2nd Floor
Flint, MI 48502

Contact Person: Heidi Phaneuf (810) 257-3088 ext 524
Spec Writer: Kyle Stottmeister (810) 257-3088 ext 533

Bid Submission
Deadline Date: Wednesday, August 25, 2010 before 3:00 p.m.

Property Address: 1513 Root Street Total Bid Offer per Specifications: _____

Property Address: 1521 Root Street Total Bid Offer per Specifications: _____

Property Address: 1529 Root Street Total Bid Offer per Specifications: _____

Combined Total Bid Offer of all three properties: _____

Contractor Signature

Date

Contractor Address

Contractor Phone

Contractor Email

Workers Comp
Insurance Expires Date: _____

Liability
Insurance Expires Date: _____

NOTE: BID PACKAGE INCLUDES ONE (1) SET OF SPECIFICATIONS FOR EACH PROPERTY
ADDRESS THE BIDDER IS BIDDING ON. ONE COPY MUST BE COMPLETED AND RETURNED
WITH THIS BID FORM THAT MUST BE LINE PRICED IN CLEARLY LEGIBLE NUMBERS (INK
OR TYPEWRITTEN)

SPECS BY LOCATION/TRADE

8/6/2010

Work Write-up/Re-Bid: _____
 Walk-Through Date: _____
 Bid Date: _____
 Initial: _____

Case Number: _____
 Construction Specialist: _____
 Phone: _____

Address: 1513 Root Street **Unit: Unit 01**

Location: 1 - General Requirements Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 1 General Requirements

120	Remove construction debris Remove from site all construction materials, tools and debris. Sweep clean all exterior work areas. Vacuum all interior work areas, removing all visible dust, stains, labels and tags. Clean all windows referenced in specifications.	1.00	RM	_____	_____
37	ELECTRICAL PERMIT REQUIRED Prior to the start of work, the contractor shall create any documentation necessary to apply for, pay for and receive an electrical permit on behalf of the owner.	1.00	EA	_____	_____
38	PLUMBING PERMIT REQUIRED Prior to the start of work, the contractor shall: create a riser diagram, septic layout and all other documentation needed to apply for, pay for and receive a plumbing permit on behalf of the owner.	1.00	EA	_____	_____
39	HVAC PERMIT REQUIRED Prior to the start of the heating/cooling work, the contractor shall create a heating distribution layout and perform heat/cooling loss calculations and all other documentation needed to apply for, pay for and receive an HVAC permit on behalf of the owner.	1.00	EA	_____	_____

Trade: 9 Environmental Rehab

9044	BID & PERFORMANCE BONDS Purchase from an United States Surety approved by the U.S. Treasury Department, performance and payment bonds using the ABC or AIA form in an amount of 100% of the contract sum.	1.00	M	_____	_____
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Bidder: _____

Location Total: _____

Location: 2 - Interior Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 19 Paint & Wallpaper

5566	PREP & PAINT HOUSE (INTERIOR) Remove/cover all hardware, fixtures not to be painted. Wet scrape loose, cracked, peeling, blistered surfaces. Feather edges & dull gloss surfaces with sandpaper. Clean all surfaces. Spot prime and top coat trim, ceiling, walls, doors & windows with owner's choice of premixed latex. Include any closets.	1,560.00	SF	_____	_____
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Location: 2 - Interior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 20 Floor Coverings					
5930	UNDERLAY & VINYL SHEET GOODS Install 1/4" underlayment , using 7d screw shank or cement coated nails, or narrow crown staples, 6" on center allowing a 1/4" gap at wall. Install 070" thick, backed vinyl sheet goods w/ minimum seams, per manufact. recommendations. Caulk edges of vinyl w/clear silicone caulk to create positive seal. Install metal edge strips in openings & shoe molding. \$15 material allowance for vinyl. Kitchen, Laundry, 1/2 Bath, Foyer	125.00	SF	_____	_____
5960	REMOVE FLOOR COVERING TO SUBFLOOR Remove floor covering to subfloor, remove all staples/nails, inspect subfloor for water/mold damage. Remove all transitions. Downstairs only. Leave carpet on stairs.	780.00	SF	_____	_____
5963	CARPET--STEAM CLEAN Steam clean existing carpets All upstairs carpet	700.00	SF	_____	_____

Trade: 21 HVAC

6145	DUCT CLEANING Subcontract a certified duct cleaning company to remove grates and use a truck mounted cleaning system to remove all dust and particles from HVAC system. Provide written certificate at time of check request.	1,560.00	SF	_____	_____
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Trade: 23 Electric

7810	SMOKE DETECTOR--HARD WIRED Install a UL approved, ceiling mounted smoke and heat detector permanently wired into a receptacle box. House is already wired. Replace units only	6.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 3 - Kitchen

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10 Carpentry					
3715	CABINET--WOOD BASE Replace base cabinets. Install base cabinet with doors of solid birch or ash stiles and veneered plywood panels. Frame with solid birch or ash stiles, 1/4" veneered plywood sides and metal or plastic corner bracing. Drawers shall be made of wood or composition material. Owner's choice of two in-stock designs. Leave spot for dishwasher	10.00	LF	_____	_____
3725	CABINET--WOOD WALL	12.00	LF	_____	_____

Address: 1513 Root Street

Unit: Unit 01

Location: 3 - Kitchen

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

Replace wall cabinets. Field measure and screw to studs, level and plumb, kitchen wall cabinet. Door to have solid wood stiles and plywood panels. Frame to have solid wood stiles, 1/4" plywood sides, metal or plastic corner bracing.

3750	COUNTER TOP--PLASTIC LAMINATE Dispose of counter top. Field measure and manufacture a plastic laminate counter top, glued to particle board designed for this purpose. Provide cutout for sink. Owner's choice of in-stock color and texture.	14.00	LF	_____	_____
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Trade: 21 HVAC

6330	REGISTER COVER--REPLACE Replace missing or damaged register cover with an adjustable metal register.	1.00	EA	_____	_____
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Trade: 22 Plumbing

6815	FAUCET--KITCHEN DUAL CONTROL Install a metal kitchen sink faucet with spray, dual controls, 15 year drip-free warranty and maximum flow of 2 gallons per minute.	1.00	EA	_____	_____
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Trade: 23 Electric

7560	RECEPTACLE REPLACE Replace receptacle with ivory duplex receptacle and ivory metal cover plate.	4.00	EA	_____	_____
7595	RECEPTACLE--GFCI COUNTERTOP 15 AMP Install a flush mounted, ground fault circuit interrupted, ivory, duplex receptacle and ivory cover plate using #14 copper romex, controlled by a 15 amp circuit breaker. Fish wire and repair all tear out.	1.00	EA	_____	_____
7675	SWITCH REPLACE Replace light switch with single pole, ivory toggle switch and ivory metal cover plate. Use plastic cover plates in bath area.	1.00	EA	_____	_____
7730	LIGHT FIXTURE--REPLACE Replace a ceiling mounted, 2 bulb, UL approved, incandescent light fixture with shade and lamps. \$30 allowance for fixture.	1.00	EA	_____	_____
7840	RANGE HOOD--RECIRCULATING Install a 30", recirculating, enameled metal range hood with light, charcoal filter, and washable grease filter. Owner's choice of color.	1.00	EA	_____	_____

Bidder: _____

Location Total: _____

Location: 4 - Laundry

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Address: 1513 Root Street

Unit: Unit 01

Location: 4 - Laundry

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 21 HVAC

6415	Replace cover for washer box Find a cover for the plastic box which houses the washer connections	1.00	EA	_____	_____
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Trade: 23 Electric

7730	LIGHT FIXTURE--REPLACE Replace a ceiling mounted, 2 bulb, UL approved, incandescent light fixture with shade and lamps. \$30 allowance for fixture.	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 5 - Living Room

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

2525	HAND RAIL WITH BALUSTERS Replace portion of mantle destroyed by vandals, match existing, prime and paint	3.00	LF	_____	_____
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Trade: 18 Ceramic Tile

5425	CERAMIC FLOOR TILE Using adhesive, lay owner's choice of \$3/sf ceramic floor tile over 1/2" reinforced cement board, screwed to subfloor. After at least 24 hours drying time, apply latex- portland grout. Clean floor and apply mildew resistant white silicone caulk to all edge seams and pipe penetrations. Install a 3" marble threshold at door. Install around new gas fireplace, match existing	12.00	SF	_____	_____
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Trade: 20 Floor Coverings

5970	CARPET AND PAD Install FHA approved, nylon, plush carpet over a 1/2" medium density rebond pad w/ a minimum of seams. Stretch carpet to eliminate puckers, scallops & ripples. Include tackless strips, metal edge strips, and mending tape to cover entire floor including closets. On stairs, fasten carpet and pad at top and bottom of each riser. Carpet and pad material allowance \$20/sy. Owner's choice of in stockcolor and pattern.	47.00	SY	_____	_____
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Trade: 21 HVAC

6085	HEATER 25,000 BTU GAS WALL Install a 25,000 BTU wall mounted gas heater including all gas line, thermostat, flue piping and grills to provide a complete and code compliant installation. Replace stolen fireplace	1.00	EA	_____	_____
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Address: 1513 Root Street

Unit: Unit 01

Location: 5 - Living Room

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 21 HVAC

6330	REGISTER COVER--REPLACE Replace missing or damaged register cover with an adjustable metal register.	2.00	EA	_____	_____
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Trade: 23 Electric

7560	RECEPTACLE REPLACE Replace receptacle with ivory duplex receptacle and ivory metal cover plate.	4.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 6 - 1/2 Bath

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

3810	TOWEL BAR Install a 16" chrome plated steel towel bar, screwed securely to studs.	1.00	EA	_____	_____
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3825	BATHROOM MIRROR MATCH SIZE WITH VANITY, WALLMOUNT	1.00	EA	_____	_____
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Trade: 22 Plumbing

6901	VANITY--30" COMPLETE Install a 30" vanity complete with plywood cabinet, cultured marble top, dual control, brass bodied, single lever faucet, supply risers, shut-off valves and all required waste connectors to complete the installation.	1.00	EA	_____	_____
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7010	COMMODE--REPLACE--1.6 GPF--GCI Install a 2 piece, close coupled, white, vitreous china, commode with a maximum water usage per flush of 1.6 Gallons. Include plastic or pressed wood white seat, supply pipe, shut-off valve, flap valve and wax seal.	1.00	EA	_____	_____
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Trade: 23 Electric

7730	LIGHT FIXTURE--REPLACE Replace a ceiling mounted, 2 bulb, UL approved, incandescent light fixture with shade and lamps. \$30 allowance for fixture.	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 7 - Foyer

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

Address: 1513 Root Street

Unit: Unit 01

Location: 7 - Foyer

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

2407	CASING--COLONIAL 2 1/4" Install finger jointed WM-626fj 9/16" x 2-1/4" colonial CASINGE with finish nails of sufficient length to penetrate framing 1". Mitre all lap joints, and break all lap joints over framing. INSTALL TO FRONT DOOR AND GARAGE ENTRY DOOR	40.00	LF	_____	_____
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3275	PASSAGE LOCK Install a brass plated, 2-1/2" back set door knob set. LAUNDRY ROOM, FOYER CLOSET, BASEMENT DOOR	4.00	EA	_____	_____
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3280	LOCKSET--BEDROOM Install a back set, brass plated privacy lock set. GARAGE DOOR, 3 BEDROOMS, MASTER BATH, MAIN BATH,	6.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 8 - Garage

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

3360	GARAGE DOOR OPENER INSTALL A 1/2 HP SCREW DRIVE OPENER WITH 2 REMOTES	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 9 - Stairway

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

2520	HANDRAIL--REPLACE INTERIOR Install 2" round hardwood handrail with braces screwed to studs and handrail.	12.00	LF	_____	_____
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Bidder: _____

Location Total: _____

Location: 10 - Bathroom

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

3285	LOCKSET--BATHROOM Install a back set, privacy lockset with a brass plated exterior knob and a chrome plated interior knob.	1.00	EA	_____	_____
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3810	TOWEL BAR Install a 16" chrome plated steel towel bar, screwed securely to	2.00	EA	_____	_____
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Address: 1513 Root Street

Unit: Unit 01

Location: 10 - Bathroom

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

studs.

3825	VANITY MIRROR INSTALL A 48" WIDE MIRROR OVER VANITY	1.00	EA	_____	_____
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Trade: 20 Floor Coverings

5920	TRANSITION STRIP INSTALL A METAL TRANSITION STRIP BETWEEN BATHROOM AND HALL INCLUDE MASTER BED, & MASTER BATH	9.00	SF	_____	_____
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Trade: 22 Plumbing

6870	FAUCET--LAVATORY DUAL CONTROL Install a washerless, metal bodied, dual control faucet with a 15 year drip-free warranty. Include shut-off valve. Replace trap if required to complete installation.	1.00	EA	_____	_____
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6875	VANITY TOP INSTALL 48" VANITY TOP, CULTURED MARBLE, MATCH EXISTING	1.00	EA	_____	_____
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6935	SHOWER HEAD--2 GPM--GCI Install a chrome plated brass shower head with a maximum 2.0 gallons per minute flow rate. Include arm where required. Note: any low-flow showerhead should be controlled by a valve that has been designed, tested, and verified to function safely at the reduced flow rate.	1.00	EA	_____	_____
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7010	COMMODE--REPLACE--1.6 GPF--GCI Install a 2 piece, close coupled, white, vitreous china, commode with a maximum water usage per flush of 1.6 Gallons. Include plastic or pressed wood white seat, supply pipe, shut-off valve, flap valve and wax seal.	1.00	EA	_____	_____
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Trade: 23 Electric

7730	LIGHT FIXTURE--REPLACE Replace a ceiling mounted, 2 bulb, UL approved, incandescent light fixture with shade and lamps. \$30 allowance for fixture.	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 11 - Hall (Upstairs)

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

2525	HAND RAIL WITH BALUSTERS Install oak handrail and newel post, and pine turned balusters 6" on center.	5.00	LF	_____	_____
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Address: 1513 Root Street

Unit: Unit 01

Location: 11 - Hall (Upstairs)

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10 Carpentry					

Trade: 23 Electric

7730	LIGHT FIXTURE--REPLACE Replace a ceiling mounted, 2 bulb, UL approved, incandescent light fixture with shade and lamps. \$30 allowance for fixture.	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 12 - S.W. Bedroom

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10 Carpentry					

4015	CLOSET SHELF INSTALL METAL SHELVING, MATCH EXISTING INCLUDE ALL BEDROOMS	30.00	LF	_____	_____
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Bidder: _____

Location Total: _____

Location: 13 - Master Bedroom

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 23 Electric					

7730	LIGHT FIXTURE--REPLACE Replace a ceiling mounted, 2 bulb, UL approved, incandescent light fixture with shade and lamps. \$30 allowance for fixture.	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 14 - Master Bathroom

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 22 Plumbing					

6635	SUPPLY--COPPER Install type L rigid copper supply lines to fixtures with silver/tin solder. No solder containing lead is allowed. Install 3/4" pipe to branches and provide shut off valves at all fixtures. Provide dielectric unions at iron pipe joints. REPLACE STOLEN COPPER UNDER BOTH SINKS, REPLACE TOILET SUPPLY LINE	10.00	LF	_____	_____
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Bidder: _____

Location Total: _____

Location: 16 - Basement

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Location: 16 - Basement

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 7 Masonry					
1185	GLASS BLOCK WINDOW Replace old basement window with premade glass block unit with 6"x 6"x 4" thick glass block. At least two windows on opposite sides of room should have operable vent.	1.00	EA	_____	_____
Trade: 8 Metal Work					
1495	SECURE STANCHIONS TO METAL BEAM Attack stanchions in basement to metal support beam. Either weld or use machanical fasteners.	2.00	EA	_____	_____
Trade: 21 HVAC					
6041	FURNACE 90+ GAS - REPLACE--GCI Use the Air Conditioning Contractors of America (ACCA) 8th Edition of their Manual J Heat loss calculation tool http://www.acca.org/tech/manualj/ (calculate manual J based on the post rehab building envelope), and use ACCA's Manual S for equipment selection. NOTE: Provide both Manual J & S reports with first Draw documents. Size furnace to the living unit considering any areas which may be added or subtracted from the plan. Remove existing furnace, recycle all metal components and dispose of all other materials in a code legal dump. FURNACE: install a 90+ gas fired forced air furnace with minimum AFUE rating of 90% on 2" patio block to existing duct work & gas line. New furnace to be vented with PVC piping per manufacturer's specifications. New furnace will have minimum limited warranties of: 20 years on heat exchangers; 5 years on parts. Include auto set back thermostat controls, vent pipe & new shut-off valve. Rework cold air return if necessary to ensure easy access, good fit & easy replacement of air filter. An exterior return air filter box shall be installed on one side, both sides, or bottom of new furnace. Seal all exposed duct joints as a part of this item with Duct Mastic. Remove all existing cloth duct tape prior to installing mastic.	1.00	EA	_____	_____
6185	A/C--REPLACE CENTRAL UNIT Submit manuf cut sheet & cooling load calc for proposed equip to owner at least 15 working days prior to install. Remove existing A/C equip to legal dump. Install cent A/C sys w/ min EER of 8.6, inc condensing unit, A type evaporator coils, control & power wiring, insulated freon lines, plenums, ext pad & necessary connections to create complete install. Provide owner w/factory warranty, manual, & 1 yr contractor warranty.	1.00	EA	_____	_____
Trade: 22 Plumbing					
6630	SUPPLY--PEX Install flexible pex piping with a minimum number of couplings to fixtures. Install mechanical connectors and shut off valves at all fixtures. Size pipe to 1990 CABO minimums per table 2406.5.	150.00	LF	_____	_____

Address: 1513 Root Street

Unit: Unit 01

Location: 16 - Basement

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 22 Plumbing

7071	HWH - 90+ 40 GAL GAS POWER VENTED--GCI Install a 40 gallon, glass lined, 90+ efficient power vented, insulated to R-7, gas water heater with a 10 year warranty. Include pressure & temperature relief valve, discharge tube to within 6" of floor, condensate pump, owners manual & all duct work to power vent to exterior. Provide separate electrical circuit & new gas piping from shut-off valve to fixture. Dispose of old water heater in code legal dump. If the HWH is located in a basement with a floor drain the discharge tube shall be directed to the drain. If it is located on an upper floor or if there is no floor drain, install a catch pan drained to the exterior. Recycle the existing HWH.	1.00	EA	_____	_____
7140	REPAIR INLET WATER LINE CHISEL CONCRETE AWAY FROM INLET WATER LINE (ENOUGH TO GET FITTING ON) AND RE-IN STALL THE WATER METER	1.00	EA	_____	_____
7145	SUMP PUMP COMPLETE Install a 1/3 horse power, submersible sump pump and repair discharge piping (include check valve).	1.00	EA	_____	_____

Trade: 23 Electric

7465	REPLACE STOLEN WIRING IN BASEMENT REPLACE WIRING STOLEN BY VANDALS. USE PROPER SIZE FOR CODE, REATTACH TO EXISTING BREAKER BOX.	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 17 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

2640	SIDING---VINYL REPAIR Hang vinyl siding including all cornice, corner, door and window trim after replacing all deteriorated exterior building components. Wrap home with 1/4 inch fan fold insulation and apply owner's choice of siding color, exposure and texture with 50 year warranty. REPLACE CORNER PIECE & REPAIR DAMAGED SECTIONS	0.50	SQ	_____	_____
2841	DOOR TRIM REPLACE COLONIAL TRIM AROUND EXTERIOR OF FRONT DOOR, MATCH EXISTING	1.00	EA	_____	_____
2980	WINDOW--VINYL Singlee HNG DBL GLZ Field measure, order and install a vinyl, single hung, double glazed, one-over-one window and jamb including screen, caulk, interior casing and exterior trim. Install half screen. MASTER BEDROOM, INCLUDE GRILLS	1.00	EA	_____	_____

Address: 1513 Root Street

Unit: Unit 01

Location: 17 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

3010	REPLACE GLASS IN EXISTING SASH REPLACE DOUBLE PANE GLASS IN BROKEN WINDOWS, RE-USE EXISTING SASHES INCLUDE GRILLS	3.00	EA	_____	_____
3185	DOOR--PREHUNG METAL ENTRANCE Dispose of door and frame. Install a prehung metal, insulated, 6-panel entrance door and jamb including interior and exterior casing, spring metal weatherstripping, interlocking threshold, one entrance and one mortised deadbolt keyed alike. Prime and top coat. REPLACE FRONT DOOR AND REINSTALL GARAGE ENTRY DOOR (FROM FOYER)	1.00	EA	_____	_____
3187	DOOR--SLIDING GLASS UNIT Dispose of door and frame. Install a prehung vinyl, insulated,sliding door and jamb unit, including interior and exterior casing, weatherstripping, threshold, and locking hardware.	1.00	EA	_____	_____

Trade: 15 Roofing

4635	GUTTER--5" SEAMLESS ALUMINUM Dispose of gutter. Install 5", K- type, seamless, .027 gauge aluminum gutter to service roof. White or brown color choice by owner.	25.00	LF	_____	_____
4640	DOWNSPOUT--5" SEAMLESS ALUMINUM Dispose of downspout. Install 5", square, seamless, .027 gauge, white, aluminum downspout.Strap at least 3' on center. REPLACE WHERE MISSING	50.00	LF	_____	_____
4755	REPLACE ALUMINUM FASCIA INSTALL 6" ALUMINUM FASCIA WHERE MISSING	20.00	LF	_____	_____

Bidder: _____

Location Total: _____

Unit Total for 1513 Root Street, Unit Unit 01: _____

Address Grand Total for 1513 Root Street: _____

SPECS BY LOCATION/TRADE

8/6/2010

Work Write-up/Re-Bid: _____
 Walk-Through Date: _____
 Bid Date: _____
 Initial: _____

Case Number: _____
 Construction Specialist: _____
 Phone: _____

Address: 1521 Root Street **Unit:** Unit 01

Location: 1 - General Requirements Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 1 General Requirements

120	Remove construction debris Remove from site all construction materials, tools and debris. Sweep clean all exterior work areas. Vacuum all interior work areas, removing all visible dust, stains, labels and tags. Clean all windows referenced in specifications.	1.00	RM	_____	_____
140	CONTRACTOR TO VERIFY UTILITIES CAN BE TURNED ON SAFELY Prior to turning on gas, electric, and water, the contractor shall visually inspect systems for cracks, leaks, or faulty connections. After turning on utilities, contractor shall immediately check to make sure the water & gas are not leaking.	1.00	GR	_____	_____
37	ELECTRICAL PERMIT REQUIRED Prior to the start of work, the contractor shall create any documentation necessary to apply for, pay for and receive an electrical permit on behalf of the owner.	1.00	EA	_____	_____
38	PLUMBING PERMIT REQUIRED Prior to the start of work, the contractor shall: create a riser diagram, septic layout and all other documentation needed to apply for, pay for and receive a plumbing permit on behalf of the owner.	1.00	EA	_____	_____
39	HVAC PERMIT REQUIRED Prior to the start of the heating/cooling work, the contractor shall create a heating distribution layout and perform heat/cooling loss calculations and all other documentation needed to apply for, pay for and receive an HVAC permit on behalf of the owner.	1.00	EA	_____	_____

Trade: 9 Environmental Rehab

9044	BID & PERFORMANCE BONDS Purchase from an United States Surety approved by the U.S. Treasury Department, performance and payment bonds using the ABC or AIA form in an amount of 100% of the contract sum.	1.00	M	_____	_____
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Bidder: _____

Location Total: _____

Location: 2 - Interior Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 19 Paint & Wallpaper

5566	PREP & PAINT HOUSE (INTERIOR)	1,200.00	SF	_____	_____
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Address: 1521 Root Street

Unit: Unit 01

Location: 2 - Interior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 19 Paint & Wallpaper

Remove/cover all hardware, fixtures not to be painted. Wet scrape loose, cracked, peeling, blistered surfaces. Feather edges & dull gloss surfaces with sandpaper. Clean all surfaces. Spot prime and top coat trim, ceiling, walls, doors & windows with owner's choice of premixed latex. Include any closets.

Trade: 20 Floor Coverings

5963	CARPET--STEAM CLEAN Steam clean existing carpets	1,000.00	SF	_____	_____
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Trade: 21 HVAC

6145	DUCT CLEANING Subcontract a certified duct cleaning company to remove grates and use a truck mounted cleaning system to remove all dust and particles from HVAC system. Provide written certificate at time of check request.	1,200.00	SF	_____	_____
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Trade: 23 Electric

7810	SMOKE DETECTOR--HARD WIRED Install a UL approved, ceiling mounted smoke and heat detector permanently wired into a receptacle box. Already wired, just replace units	5.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 3 - Kitchen

Approx. Wall SF: 384

Ceiling/Floor SF: 144

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

3725	CABINET--WOOD WALL Replace wall cabinets. Field measure and screw to studs, level and plumb, kitchen wall cabinet. Door to have solid wood stiles and plywood panels. Frame to have solid wood stiles, 1/4" plywood sides, metal or plastic corner bracing.	1.00	LF	_____	_____
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Trade: 23 Electric

7730	LIGHT FIXTURE--REPLACE Replace a ceiling mounted, 2 bulb, UL approved, incandescent light fixture with shade and lamps. \$30 allowance for fixture. Replace light over the sink	1.00	EA	_____	_____
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7840	RANGE HOOD--RECIRCULATING Install a 30", recirculating, enameled metal range hood with light, charcoal filter, and washable grease filter. Owner's choice of color.	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location:	4 - Dining Room	Approx. Wall SF: 384	Ceiling/Floor SF: 143
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Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10 Carpentry					
Custom	Patio door 5 foot vinyl patio slider	1.00	EA	_____	_____

Trade: 23 Electric

7730	LIGHT FIXTURE--REPLACE Replace a ceiling mounted, 2 bulb, UL approved, incandescent light fixture with shade and lamps. 30 allowance for fixture.	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location:	5 - Living room	Approx. Wall SF: 496	Ceiling/Floor SF: 238
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Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10 Carpentry					
3185	DOOR--PREHUNG METAL ENTRANCE Dispose of door and frame. Install a prehung metal, insulated, 6-panel entrance door and jamb including interior and exterior casing, spring metal weatherstripping, interlocking threshold, one entrance and one mortised deadbolt keyed alike. Replace exterior trim as well. Match existing (wide colonial trim with cap)	1.00	EA	_____	_____

Bidder: _____

Location Total: _____

Location:	7 - N.W. Bedroom	Approx. Wall SF: 352	Ceiling/Floor SF: 121
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Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 19 Paint & Wallpaper					
5465	REPR CRACKS/HOLES FOR PAINT Repair all cracks with fiberglass drywall tape and compound. Fill holes with spackle or drywall compound. Feather edges and wet sand. Spot prime all unpainted surfaces with alkyd primer. Patch hole in West wall	1.00	EA	_____	_____

Trade: 23 Electric

7730	LIGHT FIXTURE--REPLACE Replace a ceiling mounted, 2 bulb, UL approved, incandescent light fixture with shade and lamps. \$30 allowance for fixture.	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location:	8 - Master Bedroom	Approx. Wall SF: 416	Ceiling/Floor SF: 169
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Address: 1521 Root Street

Unit: Unit 01

Location: 8 - Master Bedroom

Approx. Wall SF: 416

Ceiling/Floor SF: 169

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 23 Electric

7730	LIGHT FIXTURE--REPLACE Replace a ceiling mounted, 2 bulb, UL approved, incandescent light fixture with shade and lamps. \$30 allowance for fixture.	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 9 - Master Bath

Approx. Wall SF: 208

Ceiling/Floor SF: 40

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 600 Wood and Plastics (CSI)

C06200	INSTALL TRIM An allowance to complete the scope of work, including all labor, materials, overhead, taxes and subcontractor's general requirements. Install water proof shoe to base of tub where it meet the sheet vinyl	1.00	AL	_____	_____
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Bidder: _____

Location Total: _____

Location: 10 - N.E. Bedroom

Approx. Wall SF: 352

Ceiling/Floor SF: 121

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 23 Electric

7730	LIGHT FIXTURE--REPLACE Replace a ceiling mounted, 2 bulb, UL approved, incandescent light fixture with shade and lamps. \$30 allowance for fixture.	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 11 - Main Bathroom

Approx. Wall SF: 198

Ceiling/Floor SF: 37

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 600 Wood and Plastics (CSI)

C06200	INSTALL TRIM An allowance to complete the scope of work, including all labor, materials, overhead, taxes and subcontractor's general requirements. Install water proof trim to base of tub where it meet the vinyl	1.00	AL	_____	_____
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Bidder: _____

Location Total: _____

Location: 13 - Basement

Approx. Wall SF: 1,200

Ceiling/Floor SF: 1,296

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Location: 13 - Basement

Approx. Wall SF: 1,200

Ceiling/Floor SF: 1,296

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 21 HVAC					
6041	FURNACE 90+ GAS - REPLACE--GCI Use the Air Conditioning Contractors of America (ACCA) 8th Edition of their Manual J Heat loss calculation tool http://www.acca.org/tech/manualj/ (calculate manual J based on the post rehab building envelope), and use ACCA's Manual S for equipment selection. NOTE: Provide both Manual J & S reports with first Draw documents. Size furnace to the living unit considering any areas which may be added or subtracted from the plan. Remove existing furnace, recycle all metal components and dispose of all other materials in a code legal dump. FURNACE: install a 90+ gas fired forced air furnace with minimum AFUE rating of 90% on 2" patio block to existing duct work & gas line. New furnace to be vented with PVC piping per manufacturer's specifications. New furnace will have minimum limited warranties of: 20 years on heat exchangers; 5 years on parts. Include auto set back thermostat controls, vent pipe & new shut-off valve. Rework cold air return if necessary to ensure easy access, good fit & easy replacement of air filter. An exterior return air filter box shall be installed on one side, both sides, or bottom of new furnace. Seal all exposed duct joints as a part of this item with Duct Mastic. Remove all existing cloth duct tape prior to installing mastic.	1.00	EA	_____	_____
6185	A/C--REPLACE CENTRAL UNIT Submit manuf cut sheet & cooling load calc for proposed equip to owner at least 15 working days prior to install. Remove existing A/C equip to legal dump. Install cent A/C sys w/ min EER of 8.6, inc condensing unit, A type evaporator coils, control & power wiring, insulated freon lines, plenums, ext pad & necessary connections to create complete install. Provide owner w/factory warranty, manual, & 1 yr contractor warranty.	1.00	EA	_____	_____
6415	DRYER VENT--GCI Install 4" rigid aluminum vent tubing from the specified dryer location to a 4" wall mounted dryer vent hood with a back-flow preverter and NO screening. Do not fasten with nails, screws or other fasteners that protrude into the interior of the exhaust duct. Seal all seams in the system with duct mastic or aluminum foil tape, not duct tape. Secure duct and hood to framing.	1.00	EA	_____	_____
Trade: 22 Plumbing					
6630	SUPPLY--PEX Install flexible pex piping with a minimum number of couplings to fixtures. Install mechanical connectors and shut off valves at all fixtures. Size pipe to 1990 CABO minimums per table 2406.5.	150.00	LF	_____	_____
7071	HWH - 90+ 40 GAL GAS POWER VENTED--GCI Install a 40 gallon, glass lined, 90+ efficient power vented, insulated to R-7, gas water heater with a 10 year warranty. Include pressure & temperature relief valve, discharge tube to within 6" of floor, condensate pump, owners manual & all duct	1.00	EA	_____	_____

Address: 1521 Root Street

Unit: Unit 01

Location: 13 - Basement

Approx. Wall SF: 1,200

Ceiling/Floor SF: 1,296

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 22 Plumbing

to the drain. If it is located on an upper floor or if there is no floor drain, install a catch pan drained to the exterior. Recycle the existing HWH.

7135	HOSE BIBB Install a bronze, freeze free hose bibb on outside of structure with inside shut-off valve and backflow preventer. Seal exterior penetration with silicone caulk.	1.00	EA	_____	_____
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Trade: 800 Doors/Windows/Glass (CSI)

C08600	Replace basement hopper window An allowance to complete the scope of work, including all labor, materials, overhead, taxes and subcontractor's general requirements. Replace broken basement window	1.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Location: 14 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

2600	Power wash siding, soffit, fascia, and gutters Power wash exterior of house	1.00	EA	_____	_____
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2745	SIDING--REPAIR Secure loose siding in several spots, secure dryer vent outlet, Replace corner piece on S.E. corner Replace siding on North and West side match existing	6.00	SQ	_____	_____
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2980	WINDOW--VINYL sgl HNG DBL GLZ Field measure, order and install a vinyl, double hung, double glazed, one-over-one window and jamb including screen, caulk, interior casing and exterior trim. Install half screen. Master bedroom window, include grills to match existing	1.00	EA	_____	_____
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3010	Replace broken glass in windows Replace glass in 4 broken windows, include grill to match existing	4.00	EA	_____	_____
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3590	STEPS/LANDING--REPL EXTERIOR Dispose of existing steps and landing. Construct a replacement unit with two 2"x 12" preservative treated pine stringers, 5/4" PTP stepping stock treads, on a solid concrete footer. Frame stairs 3' wide connecting to a 5'x 6' landing, of 2"x 6"s and 2"x 4" deck. Construct a wood handrail on one side 32" above tread	2.00	EA	_____	_____
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Address: 1521 Root Street

Unit: Unit 01

Location: 14 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

nosing.
Make landing 6' x 8'

3875	Remove cleanout tube to ground level Remove 3" PVC cleanout tube down to ground level. Include cap Make sure it is low enough to mow over without hitting cap	1.00	EA	_____	_____
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Trade: 15 Roofing

4665	Replace transition piece from downspout to drain Pvc transtion	1.00	EA	_____	_____
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Trade: 23 Electric

8165	ENTRANCE LIGHT FIXTURE--REPLACE Remove damaged light fixture and replace with an exterior, waterproof, single bulb fixture. \$20 fixture allowance.	4.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Unit Total for 1521 Root Street, Unit Unit 01: _____

Address Grand Total for 1521 Root Street: _____

SPECS BY LOCATION/TRADE

8/6/2010

Work Write-up/Re-Bid: _____
 Walk-Through Date: _____
 Bid Date: _____
 Initial: _____

Case Number: _____
 Construction Specialist: _____
 Phone: _____

Address: 1529 Root Street **Unit: Unit 01**

Location: 1 - General requirements Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 1 General Requirements

120	REMOVE CONSTRUCTION DEBRIS Remove from site all construction materials, tools and debris. Sweep clean all exterior work areas. Vacuum all interior work areas, removing all visible dust, stains, labels and tags.	1.00	RM	_____	_____
140	CONTRACTOR TO VERIFY UTILITIES CAN BE TURNED ON SAFELY Prior to turning on gas, electric, and water, the contractor shall visually inspect systems for cracks, leaks, or faulty connections. After turning on utilities, contractor shall immediately check to make sure the water & gas are not leaking.	1.00	GR	_____	_____
38	PLUMBING PERMIT REQUIRED Prior to the start of work, the contractor shall: create a riser diagram, septic layout and all other documentation needed to apply for, pay for and receive a plumbing permit on behalf of the owner.	1.00	EA	_____	_____
39	HVAC PERMIT REQUIRED Prior to the start of the heating/cooling work, the contractor shall create a heating distribution layout and perform heat/cooling loss calculations and all other documentation needed to apply for, pay for and receive an HVAC permit on behalf of the owner.	1.00	EA	_____	_____

Trade: 9 Environmental Rehab

9044	BID & PERFORMANCE BONDS Purchase from an United States Surety approved by the U.S. Treasury Department, performance and payment bonds using the ABC or AIA form in an amount of 100% of the contract sum.	1.00	M	_____	_____
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Bidder: _____

Location Total: _____

Location: 2 - Interior Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 19 Paint & Wallpaper

5566	PREP & PAINT HOUSE (INTERIOR) Remove/cover all hardware, fixtures not to be painted. Wet scrape loose, cracked, peeling, blistered surfaces. Feather edges & dull gloss surfaces with sandpaper. Clean all surfaces. Spot prime and top coat trim, ceiling, walls, doors & windows with owner's choice of premixed latex. Include any closets.	1,500.00	SF	_____	_____
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Address: 1529 Root Street

Unit: Unit 01

Location: 2 - Interior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 19	Paint & Wallpaper				

Trade: 20	Floor Coverings				
5963	CARPET--STEAM CLEAN Steam clean existing carpets	1,500.00	SF	_____	_____

Trade: 21	HVAC				
6145	DUCT CLEANING Subcontract a certified duct cleaning company to remove grates and use a truck mounted cleaning system to remove all dust and particles from HVAC system. Provide written certificate at time of check request.	1,500.00	SF	_____	_____

Trade: 23	Electric				
7810	SMOKE DETECTOR--HARD WIRED Install a UL approved, ceiling mounted smoke and heat detector permanently wired into a receptacle box. Already wired, just replace units	5.00	EA	_____	_____

Bidder: _____

Location Total: _____

Location: 3 - Kitchen

Approx. Wall SF: 384

Ceiling/Floor SF: 144

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10	Carpentry				

3725	CABINET--WOOD WALL Replace wall cabinets. Field measure and screw to studs, level and plumb, kitchen wall cabinet. Door to have solid wood stiles and plywood panels. Frame to have solid wood stiles, 1/4" plywood sides, metal or plastic corner bracing.	2.00	LF	_____	_____
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Trade: 17	Drywall & Plaster				
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5205	DRYWALL--RENAIL & RETAPE Renail or screw gypsum surface 6" on center. Scrape seams and nail pops. Using fiberglass mesh, cut out seam and retape where tape is missing, damaged or bubbled. Finish with 2 coats of compound, wet sand ready for paint. crack in ceiling	10.00	SF	_____	_____
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5210	DRYWALL--PATCH--LARGE Cut back defective gypsum to expose half of the studs on each side of the hole. Cut and tightly fit drywall patch. Glue and nail or screw patch. Apply tape and 3 coats of compound feathered out at least 8". Wet sand ready for paint. behind oven	1.00	SF	_____	_____
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Bidder: _____

Location Total: _____

Location: 4 - Living Room

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 17 Drywall & Plaster**5210 DRYWALL--PATCH--LARGE**

1.00 SF

Cut back defective gypsum to expose half of the studs on each side of the hole. Cut and tightly fit drywall patch. Glue and nail or screw patch. Apply tape and 3 coats of compound feathered out at least 8". Wet sand ready for paint.
patch hole in wall by kitchen

Trade: 23 Electric**7560 Cable/phone jack replacement**

4.00 EA

switch to white to match other outlets
one each in the three bedrooms also

Bidder: _____

Location Total: _____

Location: 6 - Master Bath

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry**2795 WINDOW REPAIR**

2.00 EA

Repair window without replacing sash. Replace broken and cracked glass with double strength glass. Remove loose glazing compound and reglaze. Repair and adjust window to open and close smoothly, with brass plated lifts and locks, and sash chains or nylon reinforced cords. Raise the top sash, secure it in place with exposed finish nails or screws and caulk.
replace glass in both sashes of vinyl window

Trade: 22 Plumbing**6865 FAUCET REPAIR--BATH**

1.00 EA

Inspect valve seat, and grind until level or replace. Replace washers or rings and repack stem to refurbish faucet.
check for leaks underneath sink

Bidder: _____

Location Total: _____

Location: 7 - N.W. Bedroom

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 20 Floor Coverings**5970 RESTRETCH CARPET**

5.00 SY

Restretch existing carpeting in bedroom

Bidder: _____

Location Total: _____

Location: 8 - Basement

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10 Carpentry					
3120	DOOR--REPL ENTRANCE HARDWARE Replace exterior door mortise lock with a "Weslock Modernizer" or equal. Install double cylinder mortised deadbolt. Locks shall be keyed alike. Provide 2 sets of keys to the owner.	1.00	EA	_____	_____
3190	DOOR--CRAWL SPACE ACCESS Install a 3/4" CDX plywood access door in a 2"x 4" preservative treated frame. Provide galvanized iron hinges and hasp.	1.00	EA	_____	_____
Trade: 21 HVAC					
6041	FURNACE 90+ GAS - REPLACE--GCI Use the Air Conditioning Contractors of America (ACCA) 8th Edition of their Manual J Heat loss calculation tool http://www.acca.org/tech/manualj/ (calculate manual J based on the post rehab building envelope), and use ACCA's Manual S for equipment selection. NOTE: Provide both Manual J & S reports with first Draw documents. Size furnace to the living unit considering any areas which may be added or subtracted from the plan. Remove existing furnace, recycle all metal components and dispose of all other materials in a code legal dump. FURNACE: install a 90+ gas fired forced air furnace with minimum AFUE rating of 90% on 2" patio block to existing duct work & gas line. New furnace to be vented with PVC piping per manufacturer's specifications. New furnace will have minimum limited warranties of: 20 years on heat exchangers; 5 years on parts. Include auto set back thermostat controls, vent pipe & new shut-off valve. Rework cold air return if necessary to ensure easy access, good fit & easy replacement of air filter. An exterior return air filter box shall be installed on one side, both sides, or bottom of new furnace. Seal all exposed duct joints as a part of this item with Duct Mastic. Remove all existing cloth duct tape prior to installing mastic.	1.00	EA	_____	_____
6185	A/C--REPLACE CENTRAL UNIT Submit manuf cut sheet & cooling load calc for proposed equip to owner at least 15 working days prior to install. Remove existing A/C equip to legal dump. Install cent A/C sys w/ min EER of 8.6, inc condensing unit, A type evaporator coils, control & power wiring, insulated freon lines, plenums, ext pad & necessary connections to create complete install. Provide owner w/factory warranty, manual, & 1 yr contractor warranty.	1.00	EA	_____	_____
6415	DRYER VENT--GCI Install 4" rigid aluminum vent tubing from the specified dryer location to a 4" wall mounted dryer vent hood with a back-flow preverter and NO screening. Do not fasten with nails, screws or other fasteners that protrude into the interior of the exhaust duct. Seal all seams in the system with duct mastic or aluminum foil tape, not duct tape. Secure duct and hood to framing.	1.00	EA	_____	_____

Address: 1529 Root Street

Unit: Unit 01

Location: 8 - Basement

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 22	Plumbing				
6635	SUPPLY--COPPER Install type L rigid copper supply lines to fixtures with silver/tin solder. No solder containing lead is allowed. Install 3/4" pipe to branches and provide shut off valves at all fixtures. Provide dielectric unions at iron pipe joints.	150.00	LF	_____	_____
7071	HWH - 90+ 40 GAL GAS POWER VENTED--GCI Install a 40 gallon, glass lined, 90+ efficient power vented, insulated to R-7, gas water heater with a 10 year warranty. Include pressure & temperature relief valve, discharge tube to within 6" of floor, condensate pump, owners manual & all duct work to power vent to exterior. Provide separate electrical circuit & new gas piping from shut-off valve to fixture. Dispose of old water heater in code legal dump. If the HWH is located in a basement with a floor drain the discharge tube shall be directed to the drain. If it is located on an upper floor or if there is no floor drain, install a catch pan drained to the exterior. Recycle the existing HWH.	1.00	EA	_____	_____
7120	DRIPLESS CENTER--WASHER HOOK UP Install PVC stand pipe, hot and cold hose bibbs, to service a washing machine.	1.00	EA	_____	_____
7135	HOSE BIBB Install a bronze, freeze free hose bibb on outside of structure with inside shut-off valve and backflow preventer. Seal exterior penetration with silicone caulk.	1.00	EA	_____	_____
Bidder: _____				Location Total: _____	

Location: 9 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 6	Concrete & Paving				
865	FOOTING--PIER Excavate a 4' deep hole below the frost line to solid bearing. Pour a 10" round pier footing. Cast a rod to anchor pier. Install a treated 4x6 post to properly support the deck (3 posts and footings)	3.00	EA	_____	_____
Trade: 10	Carpentry				
2675	SOFFIT & FASCIA REPAIR Replace missing or damaged soffit and fascia, match existing	20.00	LF	_____	_____
2980	WINDOW--VINYL Singlee HNG DBL GLZ Field measure, order and install a vinyl, single hung, double glazed, one-over-one window and jamb including screen, caulk, interior casing and exterior trim. Install half screen.	1.00	EA	_____	_____
3185	DOOR--PREHUNG METAL ENTRANCE Dispose of door and frame. Install a prehung metal, insulated, 6-panel entrance door and jamb including interior and exterior	3.00	EA	_____	_____

Address: 1529 Root Street

Unit: Unit 01

Location: 9 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

and top coat.

All entrance doors

3875	Remove clean out PVC to ground level Remove 3" PVC clean out to ground level Make sure lawn mower will not hit cap	1.00	EA	_____	_____
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Trade: 23 Electric

8165	ENTRANCE LIGHT FIXTURE--REPLACE Remove damaged light fixture and replace with an exterior, waterproof, single bulb fixture. \$30 fixture allowance.	5.00	EA	_____	_____
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Bidder: _____

Location Total: _____

Unit Total for 1529 Root Street, Unit Unit 01: _____

Address Grand Total for 1529 Root Street: _____

(6) Federal Davis Bacon Wage Determination update

GENERAL DECISION: MI20100012 07/02/2010 MI12

Date: July 2, 2010

General Decision Number: MI20100012 07/02/2010

Superseded General Decision Number: MI20080012

State: Michigan

Construction Type: Residential

County: Genesee County in Michigan.

RESIDENTIAL CONSTRUCTION PROJECTS (consisting of single family homes and apartments up to and including 4 stories)

Modification Number	Publication Date
0	03/12/2010
1	03/19/2010
2	06/04/2010
3	07/02/2010

BRMI0010-029 10/01/2009

	Rates	Fringes
Bricklayer, Stonemason, Pointer, Caulker & Cleaner.....	\$ 28.53	14.90
Cement Mason and plasterer.....	\$ 26.05	12.88
FINISHER.....	\$ 22.45	10.52
Tile, Marble & Terrazzo Worker...\$	26.65	12.49

FOOTNOTE:

Paid Holiday: Fourth of July, if the worker was employed by the contractor in any period of seven working days before said holiday within the current calendar year.

ELEC0948-002 06/04/2007

	Rates	Fringes
ELECTRICIAN.....	\$ 24.54	5.35+15%
Sound & Communication Technician.....	\$ 22.10	6.60+15.50%

* ENGI0326-007 05/01/2010

	Rates	Fringes
OPERATOR: Power Equipment		
GROUP 1.....	\$ 28.39	18.90
GROUP 2.....	\$ 28.14	18.90
GROUP 3.....	\$ 27.04	18.90

FOOTNOTES:

Certified Crane Operator Premiums:

- a) Swing Boom Truck Operator over 12 tons-\$0.50 per hour
- b) Hydraulic Crane Operator 75 tons and under-\$0.75 per hour
- c) Hydraulic Crane Operator over 75 tons-\$1.00 per hour

(6) Federal Davis Bacon Wage Determination update

d) Lattice Boom Crane Operator-\$1.50 per hour

Crane operator with main boom and jib 300' or longer: \$1.50 per hour above the group 1 rate.

Crane operator with main boom and jib 400' or longer: \$3.00 per hour above the group 1 rate.

PAID HOLIDAYS: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day.

POWER EQUIPMENT OPERATOR CLASSIFICATIONS

GROUP 1: Crane operator with main boom and jib 400', 300', or 220' or longer. Tower crane operator with CCO certification for combined length of mast and boom 220' or longer

GROUP 2: Crane operator with main boom and jib 140' or longer, tower cranes (Operators without CCO certification, or less than 220' length), gantry crane, whirley derrick

GROUP 3: Regular equipment operator; crane, stiff leg derrick, scraper, dozer, grader, front end loader, hoist, job mechanic, concrete pump truck, hydro excavators

LABO0465-006 06/01/2010

	Rates	Fringes
Laborer: Asphalt Raker.....	\$ 24.12	11.49
Pipelayer.....	\$ 24.33	11.49

* LABO1075-007 06/01/2010

	Rates	Fringes
LABORER: Mason Tender.....	\$ 14.27	12.69

PLUM0370-004 06/01/2010

	Rates	Fringes
PLUMBER (Excluding HVAC piping).....	\$ 24.05	17.35

FOOTNOTE: welding of galvanized material: \$1.00 per hour additional.

SFMI0669-002 01/01/2010

ALCONA, ALGER, ALLEGAN, ALPENA, ANTRIM, ARENAC, BARAGA, BARRY, BAY, BENZIE, BERRIEN, BRANCH, CALHOUN, CASS, CHARLEVOIX, CHEBOYGAN, CHIPPEWA, CLARE, CLINTON, CRAWFORD, DELTA, DICKINSON, EATON, EMMET, GENESEE, GLADWIN, GOGEBIC, GRAND TRAVERSE, GRATIOT, HILLSDALE, HOUGHTON, HURON, INGHAM, IONIA, IOSCO, IRON, ISABELLA, JACKSON, KALAMAZOO, KALKASKA, KENT, KEWEENAW, LAKE, LAPEER, LEELANAU, LENAWEE, LIVINGSTON, LUCE, MACKINAC, MACOMB, MANISTEE, MARQUETTE, MASON, MECOSTA, MENOMINEE, MIDLAND, MISSAUKEE, MONTCALM, MONTMORENCY, MONROE, MUSKEGON, NEWAYGO, OAKLAND, OCEANA, OGEMAW, ONTONAGON, OSCEOLA, OSCODA, OTSEGO, OTTAWA, PRESQUE ISLE, ROSCOMMON, SAGINAW, ST. CLARE, ST. JOSEPH, SANILAC, SCHOOLCRAFT, SHIAWASSEE, TUSCOLA, VAN BUREN, WASHTENAW, WAYNE AND WEXFORD COUNTIES

(6) Federal Davis Bacon Wage Determination update
Rates Fringes

SPRINKLER FITTER.....\$ 31.46 15.85

SUMI2000-002 06/05/2000

	Rates	Fringes
CARPENTER (does not include batt insulation and drywall hanger).....	\$ 14.29	3.33
CEMENT MASON/CONCRETE FINISHER...\$	17.00	3.98
Drywall Finisher/Taper.....\$	18.36	
DRYWALL HANGER.....\$	24.00	
FLOOR LAYER: Carpet (Soft) Floor.....\$	15.00	
GLAZIER.....\$	20.81	3.34
HVAC MECHANIC.....\$	12.42	
INSULATOR - BATT.....\$	11.00	2.53
INSULATOR - BLOWN.....\$	8.86	
LABORER.....\$	12.31	4.62
PAINTER (Brush and Roller) (does not include drywall finisher).....\$	13.61	2.96
Power equipment operators:		
Bulldozer.....\$	16.45	3.25
Grader.....\$	17.11	.85
ROOFER, Including Built Up, Composition and Single Ply Roofs.....\$	10.94	
Sheet metal worker (does not include HVAC duct work).....\$	12.34	3.88

TEAM0332-001 06/01/2001

	Rates	Fringes
TRUCK DRIVER.....\$	19.11	.22 + 252.70/wk

FOOTNOTE:

Paid Holidays: New Year's Day, Good Friday afternoon, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day, provided that the worker has 30 days or more of continuous employment with any one contractor, and that the worker works the last scheduled workday before the holiday and the first scheduled workday after the holiday.

WELDERS - Receive rate prescribed for craft performing
Page 3

(6) Federal Davis Bacon Wage Determination update operation to which welding is incidental.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

In the listing above, the "SU" designation means that rates listed under the identifier do not reflect collectively bargained wage and fringe benefit rates. Other designations indicate unions whose rates have been determined to be prevailing.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an

(6) Federal Davis Bacon Wage Determination update interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

END OF GENERAL DECISION

Applicability

The Project or Program to which the construction work covered by this contract pertains is being assisted by the United States of America and the following Federal Labor Standards Provisions are included in this Contract pursuant to the provisions applicable to such Federal assistance.

A. 1. (i) Minimum Wages. All laborers and mechanics employed or working upon the site of the work will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR Part 3), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under Section I(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 29 CFR 5.5(a)(1)(iv); also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs, which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period.

Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under 29 CFR 5.5(a)(1)(ii) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible, place where it can be easily seen by the workers.

(ii) (a) Any class of laborers or mechanics which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. HUD shall approve an additional classification and wage rate and fringe benefits therefor only when the following criteria have been met:

- (1)** The work to be performed by the classification requested is not performed by a classification in the wage determination; and
- (2)** The classification is utilized in the area by the construction industry; and
- (3)** The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(b) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and HUD or its designee agree on the classification and wage rate (including the amount designated for fringe benefits where

appropriate), a report of the action taken shall be sent by HUD or its designee to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, D.C. 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB control number 1215-0140.)

(c) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and HUD or its designee do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), HUD or its designee shall refer the questions, including the views of all interested parties and the recommendation of HUD or its designee, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB Control Number 1215-0140.)

(d) The wage rate (including fringe benefits where appropriate) determined pursuant to subparagraphs (1)(ii)(b) or (c) of this paragraph, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program. (Approved by the Office of Management and Budget under OMB Control Number 1215-0140.)

2. Withholding. HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee or helper, employed or working on the site of the work, all or part

of the wages required by the contract, HUD or its designee may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased. HUD or its designee may, after written notice to the contractor, disburse such amounts withheld for and on account of the contractor or subcontractor to the respective employees to whom they are due. The Comptroller General shall make such disbursements in the case of direct Davis-Bacon Act contracts.

3. (i) Payrolls and basic records. Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in Section I(b)(2)(B) of the Davis-bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5 (a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in Section I(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs. (Approved by the Office of Management and Budget under OMB Control Numbers 1215-0140 and 1215-0017.)

(ii) (a) The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to HUD or its designee if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant sponsor, or owner, as the case may be, for transmission to HUD or its designee. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i). This information may be submitted in any form desired. Optional Form WH-347 is available for this purpose and may be purchased from the Superintendent of Documents (Federal Stock Number 029-005-00014-1), U.S. Government Printing Office, Washington, DC 20402. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. (Approved by the Office of Management and Budget under OMB Control Number 1215-0149.)

(b) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(1) That the payroll for the payroll period contains the information required to be maintained under 29 CFR 5.5 (a)(3)(i) and that such information is correct and complete;

(2) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll

period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 CFR Part 3;

(3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

(c) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by subparagraph A.3.(ii)(b).

(d) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code.

(iii) The contractor or subcontractor shall make the records required under subparagraph A.3.(i) available for inspection, copying, or transcription by authorized representatives of HUD or its designee or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, HUD or its designee may, after written notice to the contractor, sponsor, applicant or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

4. Apprentices and Trainees.

(i) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the

journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(iii) Equal employment opportunity. The utilization of apprentices, trainees and journeymen under 29 CFR Part 5 shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR Part 30.

5. Compliance with Copeland Act requirements. The contractor shall comply with the requirements of 29 CFR Part 3 which are incorporated by reference in this contract

6. Subcontracts. The contractor or subcontractor will insert in any subcontracts the clauses contained in subparagraphs 1 through 11 of this paragraph A and such other clauses as HUD or its designee may by appropriate instructions require, and a copy of the applicable prevailing wage decision, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in this paragraph.

7. Contract termination; debarment. A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

8. Compliance with Davis-Bacon and Related Act Requirements. All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR Parts 1, 3, and 5 are herein incorporated by reference in this contract

9. Disputes concerning labor standards. Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR Parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and HUD or its designee, the U.S. Department of Labor, or the employees or their representatives.

10. (i) Certification of Eligibility. By entering into this contract the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

(ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

(iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001. Additionally, U.S. Criminal Code, Section 1010, Title 18, U.S.C., "Federal Housing Administration transactions", provides in part: "Whoever, for the purpose of . . . influencing in any way the action of such Administration . . . makes, utters or publishes any statement knowing the same to be false . . . shall be fined not more than \$5,000 or imprisoned not more than two years, or both."

11. Complaints, Proceedings, or Testimony by Employees. No laborer or mechanic to whom the wage, salary, or other labor standards provisions of this Contract are applicable shall be discharged or in any other manner discriminated against by the Contractor or any subcontractor because such employee has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable under this Contract to his employer.

B. Contract Work Hours and Safety Standards Act. The provisions of this paragraph B are applicable only where the amount of the prime contract exceeds \$100,000. As used in this paragraph, the terms "laborers" and "mechanics" include watchmen and guards.

(1) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of 40 hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours in such workweek.

(2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in subpara-

graph (1) of this paragraph, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in subparagraph (1) of this paragraph, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of 40 hours without payment of the overtime wages required by the clause set forth in sub paragraph (1) of this paragraph.

(3) Withholding for unpaid wages and liquidated damages. HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contract, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act which is held by the same prime contractor such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in subparagraph (2) of this paragraph.

(4) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in subparagraph (1) through (4) of this paragraph and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in subparagraphs (1) through (4) of this paragraph.

C. Health and Safety. The provisions of this paragraph C are applicable only where the amount of the prime contract exceeds \$100,000.

(1) No laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction safety and health standards promulgated by the Secretary of Labor by regulation.

(2) The Contractor shall comply with all regulations issued by the Secretary of Labor pursuant to Title 29 Part 1926 and failure to comply may result in imposition of sanctions pursuant to the Contract Work Hours and Safety Standards Act, 40 USC 3701 et seq.

(3) The Contractor shall include the provisions of this paragraph in every subcontract so that such provisions will be binding on each subcontractor. The Contractor shall take such action with respect to any subcontract as the Secretary of Housing and Urban Development or the Secretary of Labor shall direct as a means of enforcing such provisions.

**EQUAL OPPORTUNITY CLAUSE
(EXECUTIVE ORDER 11246)**

"During the performance of this contract, the contractor agrees as follows:

"(1) The contractor will not discriminate against any employee or applicant for Employment because of race, creed, color, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

"(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, or national origin.

"(3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

"(4) The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

"(5) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

"(6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

"(7) The contractor will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of Sept. 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, That in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States."

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
OFFICE OF COMMUNITY DEVELOPMENT

NSP PROGRAM

SECTION 3 CLAUSE

1. All contractors and subcontractors and the City itself when acting as a contractor shall be asked to indicate a good faith effort to meet the Section 3 requirement by signing contracts which contain the clause set forth in 24 CFR 135.20(b) as follows:
 - A. The work to be performed under this contract is on a project assisted under a program providing direct Federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of the project.
 - B. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.
 - C. The contractor will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
 - D. The contractor will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the application for or recipient of Federal financial assistance, take appropriate action pursuant to the contract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development 24 CFR Part 135. The Contractor will not subcontract with any subcontractor where it has notice of knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
 - E. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 135, and all applicable rules and orders of the Department issued thereunder prior to the execution of the contract, shall be a condition of the Federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance its successors, and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors, and assigns to those sanctions specified by the grant or loan agreement or contract through which Federal Assistance is provided, and to such sanctions.

Contract and Subcontract Activity

U.S. Department of Housing and Urban Development

OMB Approval No.: 2577-0088

OMB Approval No.: 2502-0355

Public reporting burden for this collection of information is estimated to average .5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The information is voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB Control Number.

Executive Orders dated July 14, 1983, directs the Minority Business Development Plans shall be developed by each Federal Agency and the these annual plans shall establish minority business development objectives. The information is used by HUD to monitor and evaluate MBE activities against the total program activity and the designated minority business enterprise (MBE) goals. The Department requires the information to provide guidance and oversight for programs for the development of minority business enterprise concerning Minority Business Development. If the information is collected HUD would not be able to establish meaningful MBE goals nor evaluate MBE performance against these goals.

Privacy Act Notice = The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the Information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and regulation. It will not be disclosed or released outside the United States Department of Housing and Urban Development without your consent, except as required or permitted by Law.

1. Grantee/Project Owner/Developer/Sponsor/Builder/Agency	Check if:	2. Location (City, State Zip Code)
	<input type="checkbox"/> PH	
	<input type="checkbox"/> IH	
	<input type="checkbox"/> CPD	
	<input type="checkbox"/> Housing	

3a. Name of Contact Person	3b. Phone Number (Including Area Code)	4. Reporting Period <input type="checkbox"/> Oct. 1 - Sept. 30 (Annual -FY)	5. Program Code (Not applicable for CPD programs.) See explanation of Codes at bottom of Page Use a separate sheet for each program code.	6. Date Submitted to Field Office
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Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Contractor/Subcontractor Name and Address 7j.					
									Name	Street	City	State	Zip	

- | | | |
|---|--|---|
| <p>7c: Type of Trade Codes:</p> <p>CPD:
1 = New Construction
2 = Education/Training
3 = Other</p> <p>Housing/Public Housing:
1 = New Construction
2 = Substantial Rehab.
3 = Repair
4 = Service
5 = Project Mangt.</p> | <p>7d: Racial/Ethnic Codes:</p> <p>1 = White Americans
2 = Black Americans
3 = Native Americans
4 = Hispanic Americans
5 = Asian/Pacific Americans
6 = Hasidic Jews</p> | <p>5: Program Codes (Complete for Housing and Public and Indian Housing programs only):</p> <p>1 = All Insured, including Section 8
2 = Flexible Subsidy
3 = Section 8 Noninsured, Non-HFDA
4 = Insured (Management)</p> <p>5 = Section 202
6 = HUD-Held (Management)
7 = Public/India Housing
8 = Section 811</p> |
|---|--|---|

This report is to be completed by grantees, developers, sponsors, builders, agencies, and/or project owners for reporting contract and subcontract activities of \$10,000 or more under the following programs: Community Development Block Grants (entitlement and small cities); Urban Development Action Grants; Housing Development Grants; Multifamily Insured and Noninsured; Public and Indian Housing Authorities; and contracts entered into by recipients of CDBG rehabilitation assistance.

Contracts/subcontracts of less than \$10,000 need be reported only if such contracts represent a significant portion of your total contracting activity. Include only contracts executed during this reporting period.

This form has been modified to capture Section 3 contract data in columns 7g and 7i. Section 3 requires that the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs shall, to the greatest extent feasible, be directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. Recipients using this form to report Section 3 contract data must also use Part I of form HUD-60002 to report employment and training opportunities data. Form HUD-2516 is to be

Community Development Programs

1. Grantee: Enter the name of the unit of government submitting this report.

3. Contact Person: Enter name and phone of person responsible for maintaining and submitting contract/subcontract data.

7a. Grant Number: Enter the HUD Community Development Block Grant Identification Number (with dashes). For example: B-32-MC-25-0034. For Entitlement Programs and Small City multi-year comprehensive programs, enter the latest approved grant number.

7b. Amount of Contract/Subcontract: Enter the dollar amount rounded to the nearest dollar. If subcontractor ID number is provided in 7f, the dollar figure would be for the subcontract only and not for the prime contract.

7c. Type of Trade: Enter the numeric codes which best indicates the contractor's/subcontractor's service. If subcontractor ID number is provided in 7f., the type of trade code would be for the subcontractor only and not for the prime contractor.

The "other" category includes supply, professional services and all other activities except construction and education/training activities.

7d. Business Racial/Ethnic/Gender Code: Enter the numeric code which indicates the racial/ethnic/gender character of the owner(s) and controller(s) of 51% of the business.

When 51% or more is not owned and controlled by any single racial/ethnic/gender category, enter the code which seems most appropriate. If the subcontractor ID number is provided, the code would apply to the subcontractor and not to the prime contractor.

7e. Woman Owned Business: Enter Yes or No.

7f. Contractor Identification (ID) Number: Enter the Employer (IRS) Number of the Prime Contractor as the unique identifier for prime recipient of HUD funds. Note that the Employer (IRS) Number must be provided for each contract/subcontract awarded.

7g. Section 3 Contractor: Enter Yes or No.

7h. Subcontractor Identification (ID) Number: Enter the Employer (IRS) Number of the subcontractor as the unique identifier for each subcontract awarded from HUD funds. When the subcontractor ID Number is provided, the respective Prime Contractor ID Number must also be provided.

7i. Section 3 Contractor: Enter Yes or No.

7j. Contractor/Subcontractor Name and Address: Enter this information for each firm receiving contract/subcontract activity only one time on each report for each firm.

completed for public and Indian housing and most community development programs. Form HUD-60002 is to be completed by all other HUD programs including State administered community development programs covered under Section 3. A Section 3 Contractor/subcontractor is a business concern that provides economic opportunities to low and very Low-income residents of the metropolitan area (or nonmetropolitan county), including a business concern that is 51 person or more owned by low-income residents;

or provides subcontracting or business development opportunities to businesses owned by low or low-income residents. Low and very low-income residents; include participants in Youthbuild programs established under Subtitle D of Title IV of the Cranston-Gonzalez National Affordable Housing Act.

The terms "low-income persons" and "very low-income persons" have the same meanings given the terms in section 3(b)(2) of the United States Housing Act of 1937. Low-income persons mean families (including single persons) whose incomes do not exceed 80 per centum of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 80 per centum of the median for the area on the basis of the Secretary's findings that such variations are necessary because of prevailing levels of construction

Multifamily Housing Programs

1. Grantee/Project Owner: Enter the name of the unit of government, agency or mortgagor entity submitting this report.

3. Contact Person: Same as item 3 under CPD Programs.

4. Reporting Period: Check only one period.

5. Program Code: Enter the appropriate program code.

7a. Grant/Project Number: Enter the HUD Project Number or Housing Development Grant or number assigned.

7b. Amount of Contract/Subcontract: Same as item 7b. under CPD Programs.

7c. Type of Trade: Same as item 7c. under CPD Programs.

7d. Business Racial/Ethnic/Gender Code: Same as item 7d. under CPD Programs.

7e. Woman Owned Business: Enter Yes or No.

7f. Contractor Identification (ID) Number: Same as item 7f. under CPD Programs.

7g. Section 3 Contractor: Enter Yes or No.

7h. Subcontractor Identification (ID) Number: Same as item 7h. under CPD Programs.

7i. Section 3 Contractor: Enter Yes or No.

7j. Contractor/Subcontractor Name and Address: Same as item 7j. under CPD Programs.

costs or unusually high or low-income families. Very low-income families (including single persons) whose incomes do not exceed 50 per centum of the median family income for the area, as determined by the Secretary with adjustments for smaller and larger families, except that the secretary may establish income ceilings higher or lower than 50 per centum of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.

Submit two (2) copies of this report to your local HUD Office within ten (10) days after the end of the reporting period you checked in item 4 on the front. Complete item 7h. Only once for each contractor/subcontractor on each semi-annual report.

Enter the prime contractor's ID in item 7f. for all contracts and subcontracts. Include only contracts expected during this reporting period. PHAs/IHAs are to report all contracts/subcontracts.

Public Housing and Indian Housing Programs

PHAs/IHAs are to report all contracts/subcontracts. Include only contracts executed during this reporting period.

1. Project Owner: Enter the name of the unit of government, agency or mortgagor entity submitting this report. Check box as appropriate.

3. Contact Person: Same as item 3 under CPD Programs.

4. Reporting Period: Check only one period.

5. Program Code: Enter the appropriate program code.

7a. Grant/Project Number: Enter the HUD Project Number or Housing Development Grant or number assigned.

7b. Amount of Contract/Subcontract: Same as item 7b. under CPD Programs.

7c. Type of Trade: Same as item 7c. under CPD Programs.

7d. Business Racial/Ethnic/Gender Code: Same as item 7d. under CPD Programs.

7e. Woman Owned Business: Enter Yes or No.

7f. Contractor Identification (ID) Number: Same as item 7f. under CPD Programs.

7g. Section 3 Contractor: Enter Yes or No.

7h. Subcontractor Identification (ID) Number: Same as item 7h. under CPD Programs.

7i. Section 3 Contractor: Enter Yes or No.

7j. Contractor/Subcontractor Name and Address: Same as item 7j. under CPD Programs.



THE APPLICABILITY OF SECTION 3 OF THE HOUSING AND URBAN DEVELOPMENT ACT OF 1968 TO NEIGHBORHOOD STABILIZATION PROGRAM FUNDING

Neighborhood Stabilization Program Funding ⁱ

The Neighborhood Stabilization Program (NSP) was established for the purpose of stabilizing communities that have suffered from foreclosures and abandonment through the purchase and redevelopment of foreclosed and abandoned homes and residential properties.

NSP 1, a term that references the NSP funds authorized under Division B, Title III of the Housing and Economic Recovery Act (HERA) of 2008, provides grants to all states and selected local governments on a formula basis. **NSP 2**, refers to NSP funds authorized under the American Recovery and Reinvestment Act (the Recovery Act) of 2009, and provides grants to states, local governments, nonprofits and a consortium of nonprofit entities on a competitive basis. The Recovery Act also authorized HUD to establish **NSP-TA**, a \$50 million allocation made available to national and local technical assistance providers to support NSP grantees.

NSP is a component of the Community Development Block Grant (CDBG) program. The CDBG regulatory structure is the platform used to implement NSP and the HOME program provides a safe harbor for NSP affordability requirements. NSP funds are to be used for activities that include, but are not limited to:

- Establishing financing mechanisms for purchase and redevelopment of foreclosed homes and residential properties;
- Purchasing and rehabilitating homes and residential properties abandoned or foreclosed;
- Establishing land banks for foreclosed homes;
- Demolishing blighted structures; and
- Redeveloping demolished or vacant properties

NSP grantees can use their discretion to develop their own programs and funding priorities. However, at least 25 percent of their NSP funds shall be appropriated for the purchase and redevelopment of abandoned or foreclosed homes or residential properties that will be used to house individuals or families whose incomes do not exceed 50 percent of the area median income. In addition, all activities funded by NSP must benefit low- and moderate-income persons whose income does not exceed 120 percent of area median income.

Economic Opportunities for Low- and Very Low-Income Persons (Section 3)

Section 3 of the Housing and Urban Development Act of 1968 recognizes that the **normal expenditure** of certain HUD funds typically results in new jobs, contracts, and other economic opportunities; and when these opportunities are created, low- and very low-income persons residing in the community in which the funds are spent (**regardless of race and gender**), and the businesses that substantially employ them, shall receive priority consideration.

Section 3 is one of HUD's tools for ensuring that the expenditure of federal funds in economically distressed communities has a multiplier effect by targeting local low- and very low-income persons and qualified businesses for jobs, training, and contracting opportunities.

Section 3 Applicability to NSP Funds

A grantee's combined investment in excess of **\$200,000** of NSP funding into projects arising in connection with **housing construction, demolition, rehabilitation, or other public construction** makes the requirements of Section 3 applicable to all individual properties that receive services with these funds – regardless of the actual amount that is spent on each individual unit/property.

Accordingly, the grantee shall ensure compliance with the statutory and regulatory requirements of Section 3 in its own operations, and those of covered contractors. These responsibilities include:

- 1) Making efforts to meet the minimum numerical goals found at 24 CFR Part 135.30;
- 2) Complying with the specific responsibilities at 24 CFR Part 135.32; and
- 3) Submitting Annual Summary reports in accordance with 24 CFR Part 135.90.

If covered contractors receive awards that exceed **\$100,000** for the construction and rehabilitation activities listed above, responsibility for Section 3 compliance is shared with that firm (with the exception of the submission of the Section 3 Annual report (Form HUD 60002), which must be submitted by the direct recipient of covered funds).

If **no contractor receives an award exceeding \$100,000**, responsibility for complying with the requirements of Section 3 stays with the grantee. Specifically, the grantee shall be responsible for awarding 10 percent of the total dollar amount of all covered contracts to Section 3 business concerns. Each recipient shall fulfill the responsibilities described below to meet the requirements of Section 3.

Recipient Responsibilities Pursuant to Section 3 [24 CFR Part 135.32]

Each recipient of Section 3 covered financial assistance (and their contractors or subcontractors) are required to comply with the requirements of Section 3 for **new** employment, training, or contracting opportunities that are created during the expenditure of covered funding. This responsibility includes:

1. Implementing procedures to notify Section 3 residentsⁱⁱ and business concernsⁱⁱⁱ about training and employment opportunities generated by Section 3 covered assistance;
2. Implementing procedures to notify Section 3 business concerns about the availability of contracting opportunities generated by Section 3 covered assistance;
3. Notifying potential contractors completing work on Section 3 covered projects of their responsibilities;
4. Incorporating the Section 3 Clause (verbatim) into all covered solicitations and contracts [see 24 CFR Part 135.38];
5. Facilitating the training and employment of Section 3 residents and the awarding of contracts to Section 3 business concerns;
6. Assisting and actively cooperating with the Department in obtaining the compliance of contractors and subcontractors;
7. Refraining from entering into contracts with contractors that are in violation with the Section 3 regulations;
8. Documenting actions taken to comply with Section 3; and
9. Submitting Section 3 annual Summary Reports (form HUD-60002) in accordance with 24 CFR Part 135.90.

Section 3 Compliance and NSP Funding

As with all other covered programs, the Department makes determinations regarding Section 3 compliance based upon the following:

1. Meeting the minimum numerical goals set forth at 24 CFR Part 135.30
 - a. 30 percent of the aggregate number of new hires shall be Section 3 residents; and
 - b. 10 percent of all covered construction contracts shall be awarded to Section 3 business concerns.
2. Recipients that fail to meet the numerical goals above **bear the burden of demonstrating why it was not possible.**
 - * Such justifications should describe the efforts that were taken, barriers encountered, and other relevant information that will

allow the Department to make a determination regarding compliance.

Section 3 Reporting Requirements

Each direct recipient of NSP funding is required to submit Section 3 summary data to the Economic Opportunity Division annually using form HUD-60002. This form can be submitted online at: www.hud.gov/section3.

Since NSP funding requires the submission of quarterly performance reports, grantees shall submit form HUD-60002 at the same time that the 4th quarter NSP report is submitted. The 60002 should reflect the cumulative employment, contracting, and training opportunities that were generated throughout the entire year.

Section 3 Guidance and Technical Assistance

The Economic Opportunity Division in HUD Headquarters is committed to providing guidance and technical assistance to ensure compliance with the statutory and regulatory requirements of Section 3. For additional information, please refer to the following:

- www.hud.gov/section3
- Section 3 Statute—12 U.S.C. 1701u
- Section 3 regulations—24 CFR Part 135
- www.hud.gov/offices/cpd/communitydevelopment/programs/neighborhoodspg/
- U.S. Department of Housing and Urban Development
Economic Opportunity Division
451 Seventh Street, SW Room 5235
Washington, DC 20410
202-708-3633 (this is not a toll free number)
- Email questions or comments to: section3@hud.gov

ⁱ Source:
<http://www.hud.gov/offices/cpd/communitydevelopment/programs/neighborhoodspg/>

ⁱⁱ Section 3 residents are defined as: 1) residents of public housing; or 2) individuals that reside in the metropolitan area or non-metropolitan county in which the Section 3 covered assistance is expended and meet the definition of a low- or very low-income person as defined by HUD).

ⁱⁱⁱ Section 3 business concerns are defined as one of the following: 1) businesses that are 51 percent or more owned by Section 3 residents; 2) businesses whose permanent, full-time employees include persons, at least 30 percent of whom are current Section 3 residents or were Section 3 residents within 3 years of the date of first employment with the business concern; or 3) businesses that provide evidence of a commitment to subcontract in excess of 25 percent of the dollar award of all subcontracts to be awarded to business concerns that meet the qualifications set forth in the two previous categories.

City of Flint – Section 3 Plan Addendum

This document provides specific direction for the implementation of the City of Flint's Section 3 Standard Operating Procedures.

Title 24--Housing and Urban Development

CHAPTER I--OFFICE OF ASSISTANT SECRETARY FOR EQUAL OPPORTUNITY,
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
PART 135--ECONOMIC OPPORTUNITIES FOR LOW- AND VERY LOW-INCOME
PERSONS

Resident Requirements

Each contractor conducting services on covered projects under the guideline Title 24 Code of Federal Regulation Part 135 is to provide the City of Flint a current list of employees that will be assigned to accomplish activities under the covered contract within 10 business days of the contract execution date.

Section 3 is triggered when the normal completion of construction and rehabilitation projects creates the need for new employment, contracting or training opportunities beyond the list of employees provided at the execution of the contract including, but not limited to, administrative, managerial, clerical, service, and building trades positions.

Employee registers should be submitted monthly on the Monthly Status Report Worksheet along with the monthly activity report/pay request. Section 3 compliance will be monitored monthly by verifying the names on the initial employee list with monthly activity reports and/or pay requests that list new employees in the payroll. Thirty percent of new hires, trainees or contractors are required to be Section 3 eligible. If accomplishing the contract does not require new employees, training or contractors, Section 3 is not triggered.

All potential Section 3 eligible new hires must register with the Mott Community College Workforce Development and Career Services Department before they begin working. MCC Workforce Development (MCC WFD) will certify that new hires are Section 3 eligible. MCC WFD will provide the new hire Section 3 certification documentation to the identified Contractor and the City of Flint.

If the contractor/sub recipient is unable to identify Section 3 eligible individuals with the skill sets needed to accomplish the work that is needed, MCC Workforce Development has a pool of Building Construction Trade graduates that are Section 3 certified. The contractor should contact MCC to secure certified employees.

MCC WFD will provide the City of Flint with monthly reports to identify the number and placement of Section 3 certified workers.

Business Concerns

Each contractor conducting services on covered projects under the guideline Title 24 Code of Federal Regulation Part 135 is to provide the City of Flint a current list of contractors that will be assigned to accomplish activities under the covered contract within 10 business days of the contract execution date.

Section 3 is triggered when the normal completion of construction and rehabilitation projects creates the need for new employment, contracting or training opportunities beyond the list of contractors provided at the execution of the contract.

Each contractor and subcontractor demonstrates compliance with the requirements of this part by awarding at least 10 percent of contracts to Section 3 Business Concerns.

If the Contract Holder identifies a Section 3 Business Concern for sub contracting purposes, submit Section 3 Business Concern documentation for certification to the City of Flint Section 3 Coordinator to certify each Business Concern.

Each Section 3 eligible employee of that Contractor must be directed to Mott Community College Workforce Development and Career Services Department for certification.

Contractor registers should be submitted monthly on the Monthly Status Report Worksheet along with the monthly activity report/pay request. Section 3 compliance will be monitored monthly by verifying the companies on the initial employee list with monthly activity reports and/or pay requests that list new employees in the payroll. If accomplishing the contract does not require new contractors, Section 3 is not triggered.

A list is being compiled of Section 3 Business Concerns. For a list of eligible businesses, please contact the Department of Community and Economic Development.

SECTION 3 SUB-CONTRACTOR MONTHLY REPORT

PAGE 2

SUPPLEMENTAL INFORMATION

1. Reporting Period:

2. Project Name

3. Project Location

(4) Job Category	(5) Total New Hires	(6) Total New Hires that are Section 3 Residents	(7) Total Staff Hours	(8) Total Staff hours for Section 3 Employees & Trainees	(9) Total Section 3 Labor Dollars
Professionals					
Professionals					
Technical					
Office/Clerical					
Trade:					
Trade:					
Trade:					
Trade:					
Trade:					
Trade:					
Trade:					
Trade:					
Trade:					
Trade:					
Trade:					
Trade:					
Trade:					
(9) TOTAL		0			

Signature _____ Date: _____

To be included in monthly activity report/pay request

City of Flint Housing Administration Division
SECTION 3 GENERAL CONTRACTOR'S MONTHLY STATUS REPORT
WORK-SHEET
Page 1

Reporting Period: _____ Contact Person: _____
Date Submitted: _____ Telephone: _____

Project Name	Contract Dollar Amount	Sub-Contractor	Start Date	Scheduled Completion Date	Total Hours Worked	Total New Hires	Total Section 3 New Hires	% of Section 3 Hours Worked	Total Contract Dollars to Section 3 Labor

Signature _____ Date: _____
Return with monthly activity report/pay request

City of Flint Housing Administration Division
SECTION 3 EMPLOYMENT PLACEMENT ROSTER
Page 3

Contractor Name: _____ Contact Person: _____ Telephone: _____

Project Name: _____ Contact Number: _____ Reporting Period: _____
Please list all current employees on your project – Identify Section 3 Certified employees

	Name	Address	Telephone	Starting Date	Ending Date	Position
1.	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____	_____
7.	_____	_____	_____	_____	_____	_____
8.	_____	_____	_____	_____	_____	_____
9.	_____	_____	_____	_____	_____	_____
10.	_____	_____	_____	_____	_____	_____

Signature _____ Date: _____

To be submitted with monthly activity/pay requests

RESIDENT EMPLOYMENT OPPORTUNITY DATA

ELIGIBILITY FOR PREFERENCE

Eligibility for Preference

A section 3 resident seeking the preference in training and employment provided by this part shall certify, or submit evidence to the recipient contractor or subcontractor, if requested, that the person is a Section 3 resident, as defined in Section 135.5. (An example of evidence of eligibility for the preference is evidence of receipt of public assistance, or evidence of participation in a public assistance program.)

Certification for Resident Seeking Section 3 Preference in Training and Employment

I, _____, am a legal resident of the

_____ and meet the income eligibility guidelines for a low- or very-low-income person as published on the reverse.

My permanent address is:

I have attached the following documentation as evidence of my status:

Copy of lease

Copy of receipt of public assistance

Copy of Evidence of participation in a public assistance program

Other evidence

Signature

Print Name

Date