



452 S. Saginaw, 2<sup>nd</sup> Floor  
Flint, MI 48502  
810.257.3088

**Introduction**

The Genesee County Land Bank Authority (GCLBA) is the recipient of a 2014 Brownfield Assessment grant from the United States Environmental Protection Agency (EPA). This application form has been developed by the GCLBA for interested parties requesting potential Brownfield funding assistance at redevelopment projects within Genesee County. Project funding will be considered by the GCLBA on a case-by-case basis, considering the merits of the proposed project and specific goals of the grant funding. Note that a minimum 50% cost share will be required for most projects. **To the extent available, please provide the information requested below. (Attach additional pages as needed)**

Please note that all information received and produced by GCLBA is subject to Freedom of Information Act Requests.

Date of Application: \_\_\_\_\_

**Applicant Information**

Developer: \_\_\_\_\_ Contact/Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Entity Type:       Proprietorship       Partnership       Corporation  
 Other (specify): \_\_\_\_\_

Describe nature and history of business: \_\_\_\_\_

List similar projects developed over the last five years (if any): \_\_\_\_\_  
\_\_\_\_\_

**Property Information**

Property Name: \_\_\_\_\_ Acreage: \_\_\_\_\_

Current Property Use: \_\_\_\_\_

Past Property Use: \_\_\_\_\_

Current Occupant: \_\_\_\_\_

Property Address: \_\_\_\_\_

Number of Buildings and Square Footage: \_\_\_\_\_

Parcel Numbers: \_\_\_\_\_

Property Owner Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Has property access been secured:  Yes  No

Please provide a letter authorizing site access to complete requested activities. Letter attached?  Yes  No

Please attach location map, parcel map, and legal description, if available.



**Proposed Project Site Information**

Project Name: \_\_\_\_\_

Planned Reuse: \_\_\_\_\_

Project type:  New  Relocation  Expansion  Rehabilitation

Activities for which brownfield funding support is sought:

- Phase I ESA  Phase II ESA  BEA  Due Care  Asbestos Survey
- Hazardous Material Survey  Pre-Demolition Survey  Clean-up Planning
- Brownfield Plan  Clean-up (describe)  Other (describe)

Estimated amount of EPA Grant funding requested: \$ \_\_\_\_\_

Please note that a minimum 50% cost share will be required for most projects. Are you willing to fund a direct cost share on the EPA grant funded activities?  Yes  No  Waiver Requested (applicant should provide explanation below)

Does the project comply with local zoning and other land use requirements?  Yes  No

Please provide confirmation from the local unit of government that proposed project is in alignment with community land use and/or master plan. Letter or a statement of confirmation attached?  Yes  No

Known/suspected environmental issues?  Gas Station  Dry Cleaner  Asbestos  Dumping or Spills  
 Industrial Property  Tanks (above/below ground)  Drums  Abandoned Buildings

Other: \_\_\_\_\_  
\_\_\_\_\_

Is project in one of the following (please check those that apply)

- Downtown Development District  Renaissance Zone
- Local Development Finance Authority District  Smart Zone

Project timeline (Proposed or Actual):

Start date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Previous environmental reports completed and available:

- Phase I ESA  Phase II ESA  BEA / Due Care  Asbestos Survey  None

Additional materials (Please check those items that are available and attach, if possible)

- Business Plan  Financial Commitments  Architectural/Site Plans
- Market Analysis  Environmental Information/Reports  Survey  Title Work

Key Project Contacts:

Bank/Financing: \_\_\_\_\_

Attorney: \_\_\_\_\_

Engineering: \_\_\_\_\_

Others: \_\_\_\_\_



452 S. Saginaw, 2<sup>nd</sup> Floor  
Flint, MI 48502  
810.257.3088

**Investment and Economic Impact:**

Total Investment Anticipated: \$ \_\_\_\_\_

Est. FTE Jobs Retained: \_\_\_\_\_ Est. FTE Jobs Created: \_\_\_\_\_ Est. Temp Jobs Created: \_\_\_\_\_ (FTE =Full time Equivalent)

Current Taxable Value: \$ \_\_\_\_\_ Estimated Value After Completion: \$ \_\_\_\_\_

Has Funding Been Secured?  Yes  No

Source of Funds: \_\_\_\_\_ Amount: \_\_\_\_\_

Source of Funds: \_\_\_\_\_ Amount: \_\_\_\_\_

Source of Funds: \_\_\_\_\_ Amount: \_\_\_\_\_

Other Grants, Loans, TIF? Describe: \_\_\_\_\_

If available, please attach a detailed projection of project costs and proposed funding sources. Categories of costs may include real estate, demolition, environmental, new construction, renovation, new equipment and other as appropriate.

Please provide any additional information that will assist the GCLBA review and evaluate the proposed project. Please refer to the evaluation criteria at end of application.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DISCLOSURE**

By signing this form the Applicant is acknowledging they are not liable for existing environmental contamination per PA Part 201 or PA 381, and acknowledges that full environmental disclosure is a requirement of the EPA Brownfield grant submittals. Disclosure shall include copies of all available environmental data, reports and pertinent correspondence including documentation relating to liable or potentially liable parties and the environmental condition of the site.

I certify that the foregoing is true and accurate to the best of my knowledge and that I am hereby authorized to submit this application on behalf of the proposed project and requesting party. Further, I certify that the proposed project will be completed in a manner consistent and compliant with all local development and applicable regulatory requirements:

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Title

If you have questions regarding the application, please contact the persons listed below. Submit an electronic copy of the application and all attachments to the emails listed below. (Please limit emails to 10mb each)

**Genesee County Land Bank Authority**  
Faith Finholm, Grants Manager  
452 S. Saginaw Street, 2<sup>nd</sup> Floor, Flint, Michigan  
(P) 810-257-3088 ext. 543  
ffinholm@thelandbank.org

**Brownfield Technical Support**  
AKT Peerless  
Jeff Carr  
(P) 989-754-9896 (C) 989-482-8788  
carrj@aktpeerless.com



**Evaluation Criteria:**

The GCLBA understands that each project is unique and will be judged on its own merits. GCLBA evaluation of projects will not necessarily be limited to the guidelines below, but will consider all appropriate criteria put forth by the applicant or any other criteria that the GCLBA deems relevant. In addition to statutory requirements, all projects submitted will be considered in light of the following guidelines.

- 1) Nature, extent of contamination, including threat to water quality and public health, and the extent to which the contamination will be remedied.
- 2) The viability of the project without Brownfield assistance.
- 3) The existence of abandoned, vacant buildings, or blight, and the extent to which the project will remove the blight.
- 4) The type and size of use and the extent to which it is consistent with community land use or master plans and the encouragement of redevelopment in growth and investment areas.
- 5) The extent to which the project creates new long term jobs.
- 6) Overall enhancement to the community.
- 7) Improvements to public infrastructure consistent with land use or master plans and/or reuse of existing infrastructure.
- 8) Redevelopment of tax foreclosed properties owned by the GCLBA and/or return of foreclosed properties to the tax rolls.
- 9) Extent that the project assists minority, disadvantaged, and/or low income businesses within Genesee County.
- 10) Redevelopment of abandoned automotive, industrial or large commercial properties in Genesee County.
- 11) Development supports walkability, cycling, and non-motorized transport.
- 12) Creation of public greenspace, trail networks, and/or enhancements to public safety.
- 13) Other factors benefitting the community.
- 14) Developer provided cost share for environmental activities.
- 15) Other private and public investment in the project.
- 16) Incorporation of "green" design, smart growth, and sustainable development principals.

The guidelines outlined above should not be considered a complete list, but provide a framework by which GCLBA will screen projects for incentive consideration.