

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**  
**April 19, 2017**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Deborah Cherry, Brenda Clack, Ellen Ellenburg, Patricia Lockwood, Bryant Nolden, Jackie Poplar, Mark Young

Excused:

*Quorum present? Yes*

*Staff Present: Faith Finholm, Christina Kelly, Paul McShane, John Smith, Phil Stair, Michele Wildman*

**I. WELCOME**

- Meeting was called to order at 11:25 am by Deborah Cherry and the order of business was changed from the agenda. Below is the order it was conducted.

**II. APPROVAL OF MINUTES**

- Patricia Lockwood made a motion to approve the March meeting minutes and Jackie Poplar seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- Pastor Tanya Cox from Flint East Side Mission stated they are looking to purchase 1825 Maryland Ave. This property would be used as a transition time for people with addiction. Deborah Cherry said she needs to talk with Land Bank staff. Pastor Cox stated they have an application for the property.
- Glenn R. Trego said he owns T & C Collision and owns 25 properties around that building. Stated he would like to purchase more property but cannot due to tax foreclosure. Deborah Cherry stated the Land Bank staff will look into this matter and get back with a recommendation. Jackie Poplar stated for record that Jackie Palmer is deceased.
- Chris Delmorone addressed the board and asked the board what is the process for groups coming onto Land Bank properties. Michele Wildman said there are forms that groups fill out.

## **IV. FINANCIAL REPORT**

### **A. Financial Report for February & March 2017 – Action Required**

- Paul McShane presented the February & March Financial report to the Board. He stated we are ½ way through our fiscal year and no major issues. Discussion Followed. Patricia Lockwood made a motion to approve the financial report and Jackie Poplar seconded. All were in favor. Motion carried.

## **V .OLD BUSINESS**

- None

## **VI. NEW BUSINESS**

### **A. Sales Report for March 2017 – Action Required**

- Phil Stair presented the March sales report to the Board. Discussion Followed. Mark Young made a motion to approve the sales report and Brenda Clack seconded. All were in favor. Motion carried

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### **B. Multiple Sale – Irene Shustock (41-05333-009/027/28/31/32/38)– Action Required**

- Phil Stair presented to the Board a memo regarding the sale of properties. Mr. Hill stated he would take over these properties and maintain each of them. Discussion Followed. Bryant Nolden made a motion to approve the sale and Mark Young seconded. . All in favor. Motion carried

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### **C. City of Mt. Morris Agreement – Action Required.**

- Michele Wildman presented to the Board a memo regarding amending an agreement between City of Mt. Morris and the Genesee County Land Bank. Michele Wildman said this is the 2<sup>nd</sup> renewal. Discussion Followed. Bryant Nolden made a motion to approve the agreement and Pat Lockwood seconded. All in favor. Motion carried

### **D. NEH Agreement – Action Required**

- Faith Finholm presented a memo to the board to enter into a Sub-Grant Agreement. Discussion Followed. Bryant Nolden made a motion to approve the agreement and Brenda Clack seconded. All were in favor. Motion carried.

**E. Abatement Contractor Probation – Action Required**

- Christina Kelly stated to the Board that the probation period for Qualified Abatement Services has passed and would like to reinstate them for bids. Mark Young made a motion to approve the reinstatement and Mark Young seconded. All were in favor. Motion carried.

**F. GCLB – Berridge Place, Inc. Audit for year ending 2016 – Action Required**

- Paul McShane stated this board acts as the board for the Berridge. Bryant Nolden made a motion to close Genesee County Land Bank Board session and move to the Berridge Board to discuss the Berridge Audit. Mark Young seconded. All were in favor.

**VII. Executive Director – See Packet**

**VIII. ADJOURN - Meeting was adjourned at 12:10pm**

Respectfully

Submitted by John Smith