

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**  
**January 18, 2017**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Deborah Cherry, Brenda Clack, Patricia Lockwood, Bryant Nolden, Mark Young

Excused: Jackie Poplar

*Quorum present? Yes*

*Staff Present: Paul McShane, John Smith, Phil Stair, Michele Wildman*

**I. WELCOME**

- Meeting was called to order at 11:06 am by Deborah Cherry

**II. APPROVAL OF MINUTES**

- Bryant Nolden made a motion to approve the December meeting minutes. Mark Young seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- James Crawford addressed the board. He stated he acquired about 2 properties and have not heard from anyone at the Land Bank regarding purchasing these properties. Deb Cherry said he should talk with Phil Stair on the status of each property.
- Chris Delmorone addressed the board. He stated the Citizen's Advisory Council would like to have a joint meeting with the Genesee County Land Bank Board. Deb Cherry said a meeting with be setup shortly. Brenda Clack asked Mr. Delmorone how close you work with the Land Bank. He stated the Advisory Council meets with the staff every other month to discuss the Sales report and the Director's report.

**IV. FINANCIAL REPORT**

**A. Financial Report for December 2016 – Action Required**

- Paul McShane presented the December Financial Report to the Board. He stated December is a slow month and have been dealing with Auditors and will report at a later date. Bryant Nolden made a motion to approve the Financial Report and Pat Lockwood seconded. All were in favor. Motion carried.

## V .OLD BUSINESS

- None

## VI. NEW BUSINESS

### A. Sales Report for December 2016 – **Action Required**

- Phil Stair presented the December sales report to the Board. He stated we had 2 large sales for the month. Also sales are up from the prior year. Discussion Followed. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried

### B. North Flint Market & Option- Pastor Flynn - **Action Required**

- Phil Stair presented to the Board a memo regarding the sale. Brenda Clark asked Pastor Flynn if this was the last hurdle to move the project forward. Pastor Flynn stated this is one of many hurdles and hopefully things can move forward. Discussion Followed. Mark Young made a motion to approve the sale and Brenda Clack seconded. . All in favor except Bryant Nolden abstaining. Motion carried

### C. Metro Community Dev. Met Hill Phase II – **Action Required**

- Phil Stair presented to the Board a memo regarding the sale. Discussion Followed. Phil Stair stated the purchase price is \$100 per lot and an extension will be given if needed for the project. Mark Young stated he wanted to make sure Metro Community is given the proper time to complete the project. Mark Young made a motion to give the Director the authority to complete the option sale. Mark Young made a motion to approve the sale and Brenda Clack seconded. Motion carried

### D. Board approval to enter into Community Development Block Grant Contracts with the City of Flint – **Action Required**

- Bryant Nolden made a motion to approve the Financial Report and Mark Young seconded. Pat Lockwood asked about the community tool shed. An explanation was given that the Land Bank is applying for CDBG funds for the Neighborhood Hub Tool. These funds will be used for equipment and to hire individuals and

allow the community to check out the equipment to clean up their neighborhoods. Bryant Nolden made a motion to approve the contract and Brenda Clack seconded. All were in favor. Motion carried

**VII.** Executive Director – See Packet

- Discussion Followed. Mark Young made a motion to approve the Directors report and Brenda Clack seconded. All were in favor. Motion carried

**VIII. ADJOURN** - Meeting was adjourned at 11:45am

Respectfully

submitted by John Smith