



# GENESEE COUNTY LAND BANK AUTHORITY (GCLBA)

RESIDENTIAL PROPERTY INTEREST APPLICATION - FOR PROPERTY WITH OR WITHOUT A STRUCTURE

**We strongly recommend that you drive by your property of interest PRIOR to submitting an application.  
All property is sold AS IS. We make NO guarantees as to the CONDITION of our properties.**

For consideration of purchasing a GCLBA owned residential property AS IS, with or without a structure that is zoned residential or will be used for residential purposes, complete this form and return it to the *Genesee County Land Bank Authority*. Please review our Priorities, Policies, and Procedures before completing this application (see [www.thelandbank.org/policies.asp](http://www.thelandbank.org/policies.asp)).

**\*For a property with a STRUCTURE, we MUST schedule a showing before we can Review or Accept an Offer.\***

**\*This application will NOT be processed if NOT COMPLETED IN ITS ENTIRETY.\***

**CONTACT INFORMATION**

Name of Applicant: \_\_\_\_\_

Physical Address: \_\_\_\_\_ City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_ Alternate Phone #: \_\_\_\_\_

**INCOME INFORMATION** Email Address (optional): \_\_\_\_\_

Name of Current Employer or Source of Income: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_ **\*Amount of Monthly Income:** \_\_\_\_\_

**PROPERTY INFORMATION**

GCLBA Property Address and Parcel ID #: \_\_\_\_\_

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Vacant Lot (As Is)<br><i>(Side Lot: see back of application)</i> | <input type="checkbox"/> Property After Demolition Complete<br><i>(Vacant Lot. Applicant will be contacted when property released from demolition.)</i> | <input type="checkbox"/> Property With a Structure (As Is) |
|---|---|--|

Vacant Land ONLY: Purchase Offer Amount (optional): \_\_\_\_\_

**PROPOSED PROPERTY REUSE/IMPROVEMENTS**

Property will be occupied by:

- Owner  Family Member  Other

Description of planned improvements/renovation *(Please attach separate sheet if necessary)*: \_\_\_\_\_

*Note: The Genesee County Land Bank Authority may place a lien on the property or enter into a development agreement with the purchaser to guarantee that the proposed renovations/improvements are completed to GCLBA standards.*

**You will be given a QUIT CLAIM DEED with purchase. If desired, title insurance is the Responsibility of the Purchaser. The purchaser Must Coordinate With and obtain all permits and inspections required by the local unit of government, to carry out the necessary improvements to BRING THE PROPERTY UP TO CODE. All property is sold AS IS.**

To the best of my knowledge, the information provided in this application is true and in compliance with GCLBA Policies and Procedures (see [www.thelandbank.org/policies.asp](http://www.thelandbank.org/policies.asp)). I understand that the GCLBA staff will review this request and confirm that it is in compliance with these Policies and Procedures, as well as existing GCLBA and neighborhood plans. I also understand that this form is a statement of interest only. Receiving it does not commit the GCLBA to transfer property.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit this completed application to the Genesee County Land Bank Authority, 452 S. Saginaw St.,  
Second Floor, Flint, Michigan 48502 Phone: 810.257.3088 Fax: 810.257.3090 [www.thelandbank.org](http://www.thelandbank.org)  
Please allow At Least **90 days** for your application to be processed, and to be contacted.

## FOR YOUR INFORMATION:

### THIS INFORMATION WILL BE REQUIRED FROM THE SUCCESSFUL BIDDER (FOR PROPERTIES WITH STRUCTURES)

The following must be brought into our office, located at 452 S. Saginaw Street – Second Floor, Flint, MI 48502-1832, **within five days of acceptance of an offer**, in order to schedule your appointment to sign your contract for the property. Failure to do so may forfeit your interest in the property. Being the highest bidder does not necessarily mean that you are the successful bidder, if you cannot provide proof of adequate income.

- Proof of Income
- Utility Bills in Name (if any)
- Valid Photo ID (state-issued ID or driver's license, military ID, passport, etc. No student IDs or non-picture IDs can be accepted.)
- Name of Current or Most Recent Landlord: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone #: \_\_\_\_\_
- Two References:

Name	Daytime Phone Number	Years Known	Relationship

- \$107 Closing Deposit (cashier's check or money order *only*)

## RESIDENTIAL SIDE LOT PROGRAM RULES

*Side Lot Description:* A property that qualifies for the Land Bank Side Lot Program is vacant unimproved real property, which is physically neighboring the applicant's owner-occupied residential property, with not less than a 75% common boundary line at the side. The property also consists of no more than one lot capable of development.

*Side Lot Cost:* \$25 (plus a \$25 administration fee & a \$30 processing fee)

These requirements **MUST BE MET** to purchase properties without a structure through the Land Bank Side Lot Program.:

- The property requested is located in the City of Flint.
- The property requested is currently owned by the Genesee County Land Bank Authority.
- The property requested is vacant real property with no structure on the site.
- The property requested is next to the applicant's property with at least a 75% common boundary line at the side.
- The applicant is the owner of and living in the property next to the requested property, and must be claiming PRE.
- The applicant has never received a lot through the Land Bank Side Lot Program. (*Homeowners are eligible to receive one parcel under this program. Additional parcels can be purchased as vacant lots. Priority is given to property that is not large enough for a separate residential or commercial structure.*)

Please describe the plan of use for the requested side lot:

- Expansion of yard
- Other: \_\_\_\_\_

